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# I-Share Instruction Team Minutes for August 10, 2007

Consortium of Academic and Research Libraries in Illinois

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## I-Share Instruction Team Minutes

August 10, 2007

**Attendees:** Susan Avery (University of Illinois at Urbana-Champaign), Molly Beestrum (Dominican University), Kent Carrico (Benedictine University), Amy Glass (Illinois Central College), Kathleen Haefliger (Chicago State University), Joe Hardenbrook (Millikin University), Terry Huttenlock (Wheaton College), Randi Sutter (Heartland Community College), Stephanie Graves (IUG Liaison, Southern Illinois University at Carbondale), Lorna Engels (CARLI), Jessica Gibson (CARLI)

**Absent:** Chad Kahl (Illinois State University)

Meeting was called to order by Lorna at 10:05 a.m.

- I. Introductions & Welcome new members.
  - A. Introductions were made.
  - B. The terms of service for the four new members of the Team were decided upon. Term lengths for members are as follows:
    - 3 years (through 2010): Kathleen, Terry, Randi
    - 2 years (through 2009): Molly, Amy, Joe
    - 1 year (through 2008): Susan, Kent, Chad
- II. Elect New Chairperson
  1. A. Molly Beestrum was elected as new Chair.
- III. Establish Minute Taker
  1. A. It was determined that the minutes would be taken on a rotating basis starting with Molly Beestrum.
  2. B. The rotation will progress alphabetically to Kent Carrico with the next meeting.
- IV. Approval of June 12, 2007 Minutes.

Minutes were approved with changes.
- V. Review activities from previous year
  - A. Joe, Amy, Susan and Molly reviewed the events of the previous year for new members including the I-Share Camtasia Tutorials, the Instruction Needs survey, and the current happenings on the Team's upcoming forum in Nov. 2007.
    1. Kent initiated a discussion on the Team's charge which was examined closely.
    2. Further explanation of the events leading up to the revision of the I-Share Camtasia tutorials occurred.
  - B. Stephanie Graves reported minutes from the recent IUG meeting.
    1. IUG has revised the Forum evaluation form that should be used at every Forum down to one page.
    2. Susan Singleton attended the IUG meeting where she discussed the future of catalog front ends and that CARLI is moving towards a new environment of testing different products with fast turn around
    3. IUG is interested in integrating web technology into Forums and workshops
    4. A mentoring program at Forums is in development
    5. Margaret Chambers, CARLI Asst. Dir. of Communications will attend the next IUG meeting
    6. The next Voyager upgrade will likely be Dec. 2007/Jan. 2008
  - C. CARLI Office report
    1. The Universal Catalog (UC) rebuild is complete.
    2. All new libraries are fully integrated into the UC and for borrowing.
    3. New statewide delivery services are being negotiated, likely to start Jan. 2008.

4. In Dec. 2007 CARLI is sponsoring the ACRL/ARL Regional Institute on Scholarly Communication

#### VI. Review I-Share Camtasia tutorials.

A. Group discussed the tutorials currently available and felt that these were a good start.

B. Last year additional tutorials were discussed once the first batch was completed. The list of suggested additions were:

prolific author, finding music materials, series title, reading call numbers, conference proceedings, search by publisher, specialized topics.

“The committee discussed whether or not there might be niche populations among our users. Examples included: searching for/by bible passages, music, medical students, translations, foreign language materials.” 2/28/07 minutes

C. The team agreed to revisit the list of possible additions after the Forum.

D. The team also discussed using another tool for creating tutorials besides Camtasia and agreed to revisit this possibility after the Forum as well.

E. The question of feedback arose and it was determined that the OPAC team chair has been giving feedback to Courtney Greene but the status of that was unknown. Bandwidth issues had been reported on some campuses that were preventing the downloading/viewing of the tutorials due to their size. CARLI is investigating options for reducing the size of the tutorials.

#### VII. Review Survey Results

A. The team asked Jessica to rerun the survey looking at specific groups of respondents for Questions 2 & 3 and their later responses to questions about the Forum. The new data supported the earlier data and underscored the interest in Best Practices, Assessment, Learning Theories and the role of information literacy in library instruction.

B. Stephanie Graves informed us some statistical analysis problems with interpreting the data which we will refer to in the future.

#### VIII. Forum planning (Nov 7, 2007 at Heartland Community College)

A. Finalize schedule -- Tentative Agenda

10:00 am – 10:20 am Welcome and Survey Results

10:20 am – 11:30 am Speaker re: Teaching and Learning – “Authentic Teaching” – Beth Woodard UIUC

11:40 am – 12:20 pm Breakout Sessions (3 options – see below)

12:20 pm – 1:00 pm Lunch

1:00 pm – 1:45 pm Breakout Session (3 options repeated – see below)

2:00 pm – 3:00 pm Speaker re: Assessment (Karen Brown – Dominican University.)

3:00 pm – 3:15 pm Closing Remarks

B. Decide on specific topic for Speaker (Beth Woodard)

1. It was determined that Beth Woodard would speak about teaching and learning. The phrase “authentic teaching” was suggested as well as the role of teaching and learning in fostering critical thinking skills.

C. Afternoon breakouts

1. Roundtable of Beth’s talk with table topics designated and team members to facilitate discussions

2. Panel Discussion on Technology in Library Instruction -- topics like Clickers, Podcasts, WebCT, Blackboard, CMS’s, and Wikis. Amy and Joe were approaching several individuals for the panel.

3. Implementing Change Panel Discussion based on Immersion Program track – Lorna was going to approach several individuals for the panel.

D. Afternoon speaker ideas

1. Several names were suggested for an afternoon speaker on Assessment. After the meeting Karen Brown from Dominican University was invited to participate and has accepted.

- E. Summary of survey – as a part of the welcome, i.e. how the team determined the scope of the Forum and the agenda for the day.
- IX. Discuss ideas for Instruction email list, or other clearing house of information (various handouts & materials to share)
  - A. Wiki was suggested and quickly agreed upon for a communication and information clearing house. Jessica informed the team that CARLI has a wiki and she and the webmaster set up a page for the Instruction Team. The url for the wiki is: <http://wiki.carli.illinois.edu/> . From the main page, click on I-Share to find the “Instruction Materials” section.
- X. Schedule next meeting
  - A. It was agreed that the next meeting would be scheduled via SurveyMonkey as schedules were unavailable for many participants.
  - B. Wednesday, September 12th from 10 a.m. – 12:00 p.m. was determined as the date for our next conference call. The number to call is 217-244-7532.

Meeting was adjourned at 1:50 p.m.

Respectfully Submitted,  
Molly Beestrup  
Dominican University