

6-14-2007

# I-Share Resource Sharing Team Minutes for June 14, 2007

Consortium of Academic and Research Libraries in Illinois

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## Minutes of the IShare Resource Sharing Committee

Rev. 7/5/07DS

Rev. 8/24/07 MF

**Present:** Lynn Bierma, Claudia Davidage, Peggy Glatthaar, Sherry Gogo-Madsen, Deborah Stevenson, Lorna Engels, Mel Farrell

**Guest:** Candace Walter (SIUE)

**Absent:** Susie Duncan, Kathy Roegge, Jenny Hansen-Peterson, Pat Woodworth

Lynn called the meeting to order at 2:34 pm

Minutes from 5/21/07 were approved after discussion. Clarification that the ILLINET Resource Sharing Code and CARLI Resource Sharing Code are regarding two different lending/borrowing scenarios. ILLINET – Library to Library, I-Share – Patron to Library. One would not supersede the other as sated in the 5/21/07 minutes.

## Old Business

### Problem Patron Letters and Suspension of Patrons – Resource Sharing Code Task Force update

- CARLI Resource Sharing Code Revision Task Force has not met yet. No word at this time when the first meeting of this task force will take place.
- A team is working on the ILLINET Resource Sharing Code. Lynn will find out where this stands. CARLI Resource Sharing Code Revision Task Force may be waiting for the completion of that document.
- IUG had asked about the status of the CARLI Resource Sharing Code
- Claudia e-mailed documentation and recommendations to be sent to the CARLI Resource Sharing Code Revision Task Force.
- Mel stated that these should be forwarded to IUG and they would present them to the Revision Task Force.
- Previous team – CUB (Circulation Universal Borrowing Task Force) had sent recommendations regarding billing issues to the then ILCSO governing board. Recommendations were sent to the university legal staff. The recommendations were tabled. ILCSO was transitioning to CARLI. Once CARLI was formed the Resource Sharing Code Revision Task was formed.
- Team discussed Claudia's document and recommendations and asked her to revise them to put a stronger emphasis on the issue of being able to obtain SSNs for debt collection. Libraries are not being allowed to give out patron SSNs to other institutions that must have this information in order to pursue collection of debts owed.
- Claudia will revise document and e-mail it to the team for review before 7/1/07.
- CARLI staff will pass this document and recommendations on to IUG since we do not have a IUG liaison at this time. New Liaison will take over July 1, 2007.
- Claudia agreed to the suggestion that her PDF for Request for information needed for invoicing - file name: Request for Bursar collection Info should be put on the CARLI website for other libraries to use.

# New Business

## IUG Report – Lynn

- Lynn participated via conference call at the 6/13/07 IUG meeting.
- Lynn presented the annual report that was e-mailed to team members
- IUG questioned the status of the Resource Sharing Code. Lynn responded that the ILLinet Code was being revised and the CARLI Resource Sharing Code Revision Task Force has not met at this point.
- Mentoring – IUG thought it was a good idea for mentors to be informed of who they were partnered with so they could contact them prior to the forum they would be attending together.
- Discussed call ins for forums briefly. CARLI is looking into some options for future forums.

## IUG Report – Lorna

- All Teams presented their reports
- Acq/Ser – continued open conference call once a month
- Cataloging Team (?) – working on Electronic resources management
- Instruction Team – worked on and completed tutorials that are now up for use. Put out survey on needs for instruction, if libraries knew about tutorials and Camtasia software
- OPAC Team – Added left anchored indexing so if articles are used in the search patron will receive results. Adding Voyager as a Target for SFX searches. Sindetics (sp?) added which will show book covers, table of contents and reviews for newer titles
- Enhancement Team – Implementing a status log. This will note enhancement requests and their status.
- IUG is in the process of re-vamping the Forum evaluation form. Want to make it brief so attendees will fill it out yet meaningful for assessment.

## CARLI Report - Mel

- New Libraries begin to go Live – IEC group that includes 4 colleges went live in all aspects of Voyager. Other 5 libraries are completing patron data loads
- Last training at Monmouth college 6/14/07
- Module training will be complete
- System Admin training is next then Circulation
- Trinity International, already using Voyager, is moving to the CARLI server
- UB integration will begin 7/5-7/6
- Universal Catalog will be frozen for 3 weeks while new library data is entered. Requesting will still be available. A disclaimer will be noted on I-Share Catalog page that new items will not be added during this time.
- CARLI is looking into Conferencing software and have purchased WIMBA (?) This will be used for training. May not be ideal for Forums. CARLI is looking at options for presenting forums.
- An assessment survey was sent out and focus groups were formed to find the needs and assess the services CARLI provides. A report has been compiled and will be released. CARLI will look at this.
- Illinois Immersion '07 will be hosted by CARLI 7/13-7/18. CARLI staff is busy preparing for this.

IUG IShare Resource Sharing Team terms are up 6/30/07. New members have been sent invitations and responses are due 6/29/07. Three members leaving as of 6/29/07: Claudia Davidage, Kathy Roegge, and Peggy

Glatthaar. Lynn thanked them for their outstanding service to this team.

Next Meeting to be determined after new members have accepted their positions. An e-mail will go out to all surveying on available dates for a first face to face meeting.

Meeting adjourned 3:10pm.

Respectfully Submitted,  
Deborah S. Stevenson