

4-13-2007

I-Share Users' Group Minutes for April 13, 2007

Consortium of Academic and Research Libraries in Illinois

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Recommended Citation

Consortium of Academic and Research Libraries in Illinois, "I-Share Users' Group Minutes for April 13, 2007" (2007). *I-Share Users' Group*. Paper 49.
<http://digitalcommons.carli.illinois.edu/iug/49>

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IUG Meeting Minutes

April 13, 2007, 10:00-12:00

Conference Call: 217-244-7526

Present on phone: Judy Anderson (SVC), Stephanie Atkins (UIU), David Bell (EIU), Xiaotian Chen (BRA), Felix Chu (WIU), Mel Farrell (CARLI), Stephanie Graves (SIC), Kris Hammerstrand (CARLI), Jennifer Hansen-Peterson (AUG), Carlos Melian (NEI), Larissa Moebs (ICC), Cathy Salika (CARLI), TJ Urbanski (ISU), Paige Weston (CARLI).

Absent: Tony Glass (ERK), Tom Goetz (WHR).

1. Announcements: Our next meeting will be May 11, 2007 by phone.
2. Approval of minutes for March 9, 2006 meeting: Approved.
3. Committee/Task Force Reports
 - Acquisitions & Serials Team: Carlos Melian – Team met March 16, 2007 and held an open conference call at the end of the meeting on complex publication patterns. There has been lots of discussion on complex patterns. The team is still working on the best way to present this information. They also discussed vacancies on the team and the procedures for transitioning to the new team. Next meeting is next week.
 - Cataloging and Authority Control Team: Tony Glass – IUG received the summary of the forum evaluations by email. The response to the forum was positive. Carlos raised questions regarding our evaluation forms. A discussion of the form will be put on the May agenda.
 - Resource Sharing Team: Jenny Hansen-Peterson – The team has not met since our last meeting. They have a forum on April 18th. One of the panel members for the forum is unable to attend and an alternate has been located. They will fill the team vacancy along with the new terms for next year.
 - Instruction Team: David Bell – The team met March 26th by conference call. The tutorials have been sent to the OPAC team. They are continuing to plan the November 7, 2007 forum at Heartland Community College. Possible sessions may include Beth Woodard (UIUC) speaking on teaching and learning styles, attendees from the summer Illinois Immersion program speaking on their experience, and technology integration into library training and instruction. The group is also working on a survey of I-Share members regarding the use of Camtasia and topics libraries would like to see the instruction team pursue. Felix asked David to forward a copy of the survey draft to IUG. The next team meeting is April 23rd.
 - OPAC Team: (Tom Goetz) Paige – The team is working on adding links for the tutorials to the OPAC. They are also looking at the language in the box at the bottom of the search page regarding the options of print/email/save. It isn't possible to make the customizations they would like, but they are trying to improve on what is currently there. They are writing a statement of need for a spell checker. There is also discussion on the amount of space allocated to "branding" on OPAC screens. Usability testing on searching strategies is still a priority. There is also discussion on making WebVoyage more controllable with cascading style sheets.
4. CARLI Office Report: Kris Hammerstrand/Paige Weston – (Paige) The CARLI site is now on a new server so it is possible to implement new searches. They are building the huge database of library information. The class of 2007 is going well. They have accepted the patron loads and are doing circ test loads now. The production loads are on schedule for May. Office staff are looking at the Texas A&M

code that would enable WebVoyage to be an SFX source. The enhancements from Syndetic Solutions appear in I-Share as of today. Negotiations continue on pricing for individual libraries to have these enhancements in their local catalogs as well. 12 libraries now have the new books list enabled. (Kris) Watch for an announcement soon on the Syndetic individual pricing. Kris listed the enhancements CARLI purchased until June 30, 2008, with the possibility of extending that date. Susan Singleton has announced the appointment of Tom Dorst to the position of Director of Administration and Planning. The position of Director of Electronic and Digital Resources for CARLI is now open and advertised. Application deadline closes May 7th. The class of 2007 is still on target to have their local catalogs up by June 30th with UB to follow after that. The call for the class of 2008 will be coming out soon. Five libraries have been pre-accepted. There has been no discussion regarding a class of 2009 yet. The next round of Oracle splits is scheduled for this weekend. Conversations continue with Ex Libris regarding technical and server issues. A working day with the Ex Libris staff to go over known issues is being scheduled. Susan Singleton is visiting CARLI sites. Libraries can request a visit. Travel and training budgets for next year are being planned. Susan Singleton has recommended some guidelines. They are on the website under Committee guideline –Committee sponsored events. Forums will have catered lunch for all attendees. Morning refreshments will be provided only at meetings starting before 10:00 a.m. Some funds will be available for travel reimbursement of speakers who do not have local reimbursement. Training classes, Program Planning Committee events, and Annual Meeting will be handled on a case-by-case basis.

5. CARLI Board Report: Kris Hammerstrand – elections are coming up. Nominations are currently open. Any employee of a CARLI Governing member institution is eligible to serve on the Board of Directors. There is a special opening to fill a one year vacancy. I-Share directors have received information on the assessments for 2009. There is no change from the 2008 assessments. A committee will be appointed to calculate the 2010 assessment. Margaret Chambers is currently doing a project to determine member satisfaction and interests. She enlisted the help of the Library Research Center at UIUC to conduct a random survey and, now, focus groups. The information will be used in developing a strategic plan. CARLI will have a presence at the upcoming End User Conference with many staff presenting as well as attending.

6. Other Business

IUG members for next year: New terms will start July 1st. Felix, Judy, Tony and TJ have expiring terms. There are also vacancies on several teams. Margaret Chambers and Susan Singleton are creating a new web form for volunteers. They are going to purge the old volunteer database and start fresh with this new call. Kris will have replies due by May 11th. Members may serve two consecutive terms. Because it's been only one year, anyone cycling off may reapply for a second (full three-year) term. IUG will get the results of the general call. Steph A., Larissa, Jenny, and Stephanie G. will serve as the nominating committee for IUG. IUG's recommended new members will need to be decided at the June 4th meeting in order to convey those recommendations to the CARL Executive Board before their meeting on June 10. IUG team appointments may be finalized slightly later as long as they are final by July 1.

Recognition for service to CARLI: Felix will contact Tony for the list from the Cataloging forum and forward it to Paige. David submitted Courtney Greene for her activities as Chair of the Instruction team and involvement in the production of the tutorials. Chew Chiat Naun's name was also submitted. He will be leaving UIUC and the cataloging team.

Mentor strategies for Resource Sharing Forum: After some discussion, Jenny offered to serve as an escort along with other team members. The CARLI staff will pre-assign mentors to specific mentees. The escorts will facilitate people finding each other.

Future Agenda Items:

May: Discuss forum evaluation forms for possible changes. Are they collecting the information we want?

June: Finalize IUG and team appointments

Other: Summer meeting dates

Begin to look at Primo and similar products.

Discuss future trends including proposals sent to Product and Services Vetting Committee.