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Digital Vision Task Force Final Report to the Board

Consortium of Academic and Research Libraries in Illinois

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Digital Vision Task Force

Final Report

Presented to the Board March 16, 2007

Members: Mary Case
Scott Drone Silvers
Claire Eike, chair
Paula Kaufman
Susan Singleton
Kathy Walsh

The Digital Vision Task Force (DVTF) was formed September 29, 2006 with the charge of examining the future direction of CARLI's role in developing or providing access to digital collections to support learning, instruction, and research in all disciplines.

The task force met by conference call on the following dates: 01/26/2007, 12/08/2006, 11/10/2006, and 10/27/2006. Members also conducted business via e-mail and use of a CARLI listserv. In addition, Claire Eike attended the 12/11/2006 meeting of the CARLI Digital Collections Users Group (DCUG).

During the 01/26/2007 conference call, the DVTF finalized a list of tasks and issues to be assigned to the Digital Collections Users Group (DCUG). The DVTF will remain available to DCUG for clarification and feedback via e-mail and phone, but have otherwise concluded our duties. No further meetings have been scheduled.

The DCUG is asked to report to the Board no later than the end of April, 2007, addressing the issues listed below, presenting their recommendations, and discussing any unresolved issues. This time table allows two weeks to study the report before the May 18th Board meeting, at which time all actionable items in the DCUG report should be addressed.

The DVTF recognizes an urgent need to address these issues, both at a Board level and membership-wide. Digital collections are a very important part of our future. CARLI faces big decisions and must be willing to take bold action. Clear communication with the membership is imperative to moving this process forward.

1. **Issues**

Issues may be directly addressed and resolved by the DCUG or may, in some cases, require broader discussion. In the latter case, DCUG's role is to describe to the Board the central concerns (technical, training, areas of cost, etc...) and provide background

information as appropriate. These broad issues should be considered prior to revision of the Collection Development Policy (see item 2 below).

- Should CARLI become a steward of cultural materials and, if so, in what ways? What are the central issues regarding long-term storage and preservation of digital objects?
- Should CARLI set minimal standards for metadata and if so, what are they?
- Should CARLI set other consortial standards and if so, what are they?
- Asses the pros and cons of implementing a Scribe scanning station at UIUC's facility and make a recommendation.
- Linking of CONTENTdm servers is happening at the statewide level. What is CARLI's role?
- Is there a role for CARLI in developing new models of scholarly communication, OR...
-in helping to educate faculty and students on CARLI campuses about scholarly communication?

2. **CARLI Digital Collections Collection Development Policy**

<http://www.carli.illinois.edu/mem-prod/contentdm/colldevpolicy.pdf>

Please examine and revise the policy with attention to (but not limited to) the points below:

- Policy should be independent of specific products (i.e. no need to reference software)
- Policy should be sufficiently broad and flexible to accommodate an evolving field
- Where feasible, replace limiting language (e.g. shall, shall not,...) with more open language (e.g. recommends, encourages,...)
- Some injunctions may be premature (e.g. the blanket prohibition of institutional archives)
- The policy document should not imply that digital library storage space is unlimited or unconditionally free
- Language addressing copyright or other legal requirements can not be omitted
- The policy document is to be reviewed annually