## Consortium of Academic and Research Libraries in Illinois (CARLI)
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I-Share Cataloging and Authority Control Team                                                    CARLI Committees

1-10-2007

# I-Share Cataloging and Authority Control Team Minutes for January 10, 2007

Consortium of Academic and Research Libraries in Illinois

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I-Share Cataloging and Authority Control Team Minutes

Meeting #5

January 10, 2007, 2:00 p.m., Conference call

**Members Present:** Jana Brubaker, Chair (NIU); Susan Braxton (UIU); Chew Chiat Naun (UIU); Jill Garbs (SIE); Diane Lisle (NPU); Priscilla Matthews (ISU); Joan Schuitema (UIC); Pamela Thomas (ICC); Conrad Winke (COL)

**IUG Liaison:** Tony Glass (ERK)

**CARLI Representatives Present:** Jessica Gibson, Cathy Salika, Casey Sutherland

1. Approval of minutes:    The minutes from the December 4, 2006 meeting were approved with minor revisions.
2. Last copy guidelines:    The CARLI Collections Working Group suggested that ICAT review these in regards to cataloging.  Jana said we should specifically be looking at item 3 regarding making a note in the catalog record to indicate that a volume is the last copy.  There was a lot of discussion on the guidelines in general with many questions and concerns.  The consensus was that the last copy does not need to be indicated in the catalog since the catalog reflects this in the holdings and the catalog is not static. However, individual institutions may make a local note if wanted.  General questions about the guidelines included: what database do we use to determine last copy, who are the depository libraries, what about materials bought with state money or other grants, how do you deal with transferring and the hassles of re-cataloging a last copy book, and what are the preservation issues involved with physically marking the last copy.  Jana volunteered to write the response to these guidelines, including the questions raised and send them to Elizabeth Clarage of the Collections Working Group with a copy to Felix Chu, chair of IUG.
3. Spring Forum logistics:    At the time of the meeting, Casey was almost sure that Columbia College would be the site.  The date was set for Tuesday, March 20 in the Ferguson Theatre with a breakout room on the 4th floor (not confirmed).
4. Spring Forum agenda: Jana will do an expanded "repeat" of her presentation from the Fall Forum on Searching bibliographic records in Voyager (1/2 hr); Naun and Conrad will present on TOCs (1/2 hr); a presentation on RDA will be given hopefully by someone from ALA (1/2 hr); a presentation on FRBR will be given (presenter still to be determined) (1/2 hr).  Breakout sessions will follow after lunch on effective workflows, especially with electronic resources.  Participants will be asked via Techserv-ig to volunteer to be panel members on workflows.  Workflow charts will be requested and then collected into a folder/binder for future study and discussion.  A concurrent session will be given on authority control basics.  Joan will speak to one of her UIC colleagues about doing this session
5. Follow-up on Table of Contents discussion:    Naun asked how we make sure that TOCs remain in the bib record in the Universal Catalog when the record is replaced.   He suggested that we test to see how many Bib Notification records survive in the UC over a certain period of time, as this will determine how urgent the issue is. Casey mentioned that a query to determine this in the UC was still in the specification stage, but it should be possible to get some hard data on this matter.  Naun said that they have loaded about 10,000 records with TOCs into the UIUC database and so far only a very small proportion of them turned out to have desired data lost when the BibNote record replaced the original record in UIUdb.

There was no other business.

The next meeting will be a conference call on Tuesday, January 30, 2007, at 1:30 p.m.

Respectfully submitted,
Diane Lisle