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## I-Share Cataloging and Authority Control Team Minutes for December 4, 2006

Consortium of Academic and Research Libraries in Illinois

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# I-Share Cataloging and Authority Control Team Minutes

## Meeting #4

December 4, 2006, 1:30 p.m., Conference call

**Members Present:** Jana Brubaker, Chair (NIU), Susan Braxton (UIU), Chew Chiat Naun (UIU), Jill Garbs (SIE), Tony Glass, (ERK, IUG Liaison), Priscilla Matthews (ISU), Joan Schuitema (UIC), Pam Thomas (ICC)

**CARLI Representatives Present:** Jessica Gibson, Cathy Salika, Casey Sutherland

### 1) Approval of minutes

The minutes from the October 3, 2006 meeting were approved with minor revisions.

### 2) Forum evaluations

Evaluations from the November 1, 2006 forum were discussed. The suggestion was made that for multi-speaker programs some provision be made for separating the individual sections for evaluation and one for the overall program. Suggestions were also discussed in regard to preventing lengthy overrun of the time slot as occurred in the CTK presentations.

### 3) Discuss date and site for spring forum

A wide-ranging discussion ensued regarding the date, location, and general content for the spring 2007 forum. Forum site needs to be in the Chicago area. Columbia College was chosen as first choice; Joan Schuitema is investigating options at University of Illinois-Chicago for future forums. Preferred dates were chosen as the week of March 19 (except Monday), or March 27. Casey will work with Columbia and UIC if necessary to make room reservations for the forum.

Further discussion centered on defining the exact needs of the consortium for training, discussion forums, or consulting help. Several ideas were put forth, but no resolutions or formal action items were generated from this discussion. Jana suggested the discussion be continued at a later date.

### 4) Blocking fields during export

This agenda item was in response to a question from John Whisler (the former CCAC chair) relating to ICAT policy for blocking fields during the export of bibs from OCLC and their subsequent import into Voyager. Consensus was that blocking the 035 and the 938 were strongly recommended, and it was determined that the current standards document supports this recommendation. ICAT members did not express a strong desire to change the standards document at this time. Jana agreed to contact John to get clarification of his intent. [NOTE: After the meeting, Jana reported back that John was agreeable to the suggestion that the consortial guidelines be left as is for now.]

### 5) Update on 490 indexes

The 490 indexes for individual databases will be built over Thanksgiving. The indexes for the

Universal Catalog will be built over Christmas break.

6) Table of contents discussion

Naun began the discussion by mentioning that in UIU's analysis of their OCLC Bibliographic Notification Service files containing around 60,000 records, approximately 20,000 of the bibs now have tables of contents (TOC) that were not present in the bibs previously. Naun asked ICAT the general question of how important is it to get TOCs into bib records, and if it is considered important, how to get the TOCs into the both the local databases as well as the Universal Catalog?

There was a wide-ranging discussion of these questions, with no resolution regarding action. Casey mentioned that if ICAT wished to pursue the suggestion of a consortial purchase of bibs with enhanced TOC data, the proposal would have to be submitted to the CARLI Board's Products and Services Vetting Committee. One idea was to encourage more libraries to think about subscribing to the Bib Note service, as a way to get more TOC data into the local databases without a lot of manual effort. The discussion led into the issue of possible revision of the duplicate detection profile's quality hierarchy settings in the Universal Catalog. There was no resolution, but this topic can be more fully explored at a later meeting.

The next meeting will be a conference call on Wednesday, January 10, 2007, at 2 p.m.

Respectfully submitted,  
Priscilla Matthews