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I-Share Cataloging and Authority Control Team

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# I-Share Cataloging and Authority Control Team Minutes for October 3, 2006

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I-Share Cataloging and Authority Control Team Meeting #3 Minutes

October 3, 2006, 1:00 p.m., Conference call

**Members Present:** Susan Braxton (UIU), Jana Brubaker, Chair (NIU), Chew Chiat Naun (UIU), Jill Garbs (SIE), Tony Glass, (ERK, IUG Liaison), Diane Lisle (NPU), Priscilla Matthews (ISU), Joan Schuitema (UIC), Pam Thomas (ICC), Conrad Winke (COL)

CARLI Representatives Present: Jessica Gibson, Cathy Salika, Casey Sutherland

## 1. Approval of minutes

Minutes of <u>August 17th</u> and <u>September 7th</u> meetings were approved as revised.

### 2. Finalize fall forum agenda

Details of the fall forum agenda were discussed and finalized. For the 1st breakout session, Priscilla will replace Conrad in the medium libraries group. The description of the breakout sessions was improved to emphasize open discussion. The order of the speakers was determined and details on content for each speaker were discussed. Casey will assign registrants to their appropriate groups for the 1st breakout session. A CARLI staffer will attend each session along with the 2 facilitators from ICAT. Casey will set up a training database for possible demonstration of Cataloger's Toolkit. She asked for PowerPoint files by Friday October 27th.

## 3. Update on 019 report

Several team members successfully tested an Access query that Cathy wrote which finds duplicate OCLC record numbers in 035 and 019 fields. Casey will share the query on the CARLI web site and ask John Whisler to update the recommended maintenance reports document.

4. Update on report identifying bibs for older materials lacking LCCN Tabled.

## 5. Update on new UC discard processing routine

A new routine that runs discarded bib records through a 2nd matching process has been tested. In a test of 145 records, all but 2 records were added. The two that did not get added were records that had not undergone the suppress/replace routine. Gordon is now loading the backlog from the latest rebuild. Casey will mention this at the fall forum.

#### 6. Other

Naun asked if all the ISBN numbers have 13-digit equivalents in the Voyager tables and was told yes, but they do not appear in the bib records themselves.

With regard to OCLC's Technical Bulletin 253, Casey stated that Voyager 6.1 accommodates 13-digit OCLC numbers, however, some of the test records provided by OCLC with system numbers in the 035a field had problems during the batch load. Endeavour is aware of the problem and hopefully will fix it soon. The 035a fields do not appear in records exported via OCLC Connexion 1.6, but will be exported in the next version. Cathy has a work around for bulk import. Catalogers who export records from Connexion into Voyager may have to remember to delete the 035 field if Endeavour doesn't solve the problem in time.

Susan is working on a revised version of the Cat-ER report and asked whether her shorter version would need to be approved again. Casey said it was just another manifestation of the original document. CARLI staff will review Susan's draft and make it a handout at the fall forum. It will include a link to the

longer original document.

The next meeting will be held via conference call on Monday, December 4, 2006, at 1:30 p.m.

Respectfully submitted by Jill Garbs