**Attachment 3: Agreement to Adopt OER**

[Submit all completed application components to the Open Illinois Senior Coordinator, Michele Leigh at [mleigh@uillinois.edu](mailto:mleigh@uillinois.edu)]

Completion of this form is required for each faculty member or instructor who develops Open Educational Resources (OER) and ancillary materials through a sub-grant award from the CARLI Open Textbooks Pilot Grant, “Illinois SCOERs: Support for the Creation of Open Educational Resources,” fully funded from the Fund for the Improvement of Postsecondary Education (FIPSE) in the U.S. Department of Education.

OER created through the Illinois SCOERS program must be used in at least one course offered in the 2024-2025 academic year (or the equivalent if your institution uses quarters or trimesters).

Data about student savings on course materials and outcomes is a reporting requirement for the Illinois SCOERs program by the U.S. Department of Education for its Open Textbook Pilot Project Grant Program.

This form certifies that you (or a proxy) will teach a course with the created OER and ancillaries as the course material and report data to CARLI. The reported data will be aggregated and reported to the U.S. Department of Education.

**Name of faculty** completing this form: Click or tap here to enter text.

**Email of faculty** completing this form: Click or tap here to enter text.

**Institution where OER will be used**:  
Choose an item.   
If other, identify: Click or tap here to enter text.

**Full title of course and course number** that will use the created OER (text box):   
Click or tap here to enter text.

**Course will be taught** (select all that apply):

Spring 2024  Summer 2024  Fall 2024 ☐ Spring 2025

Other: Click or tap here to enter text.

**Illinois SCOERs – Agreement to Adopt OER Form (page 2)**

**Applicant Certification - by checking this box, you and your institution indicate agreement with the following four statements:**

1. The OER created as part of the Illinois SCOERs grant program will be used for the course and sessions noted on this form.
2. My institution affirms that the course will be offered during the sessions noted on this form.
3. I will teach the course and sessions noted on this form. If I am not able to teach, my institution will identify an instructor who will teach and use the OER created as part of the Illinois SCOERs grant program as the course materials. My institution will share the instructor information with the Illinois SCOERs Project Director.
4. The instructor for the course will report data as required by the U.S. Department of Education to the Illinois SCOERs Project Director.

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**Signature of faculty member or instructor** completing this form [electronic signature is acceptable]

**Date**: Click or tap to enter a date.

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**Signature of Department Chair** [electronic signature is acceptable]

**Name** of Department Chair: Click or tap here to enter text.

**Title**: Click or tap here to enter text.

**Date**: Click or tap to enter a date.

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**Signature of person who confirms the course will be offered as noted**  
 (Ex. Dean, Provost, etc.) [electronic signature is acceptable]

**Name** of Person that confirms the course will be offered at noted (text box):

**Title**: Click or tap here to enter text.

**Date**: Click or tap to enter a date.