

Office for the Protection of Research Subjects 805 W. Pennsylvania Ave., MC-095 Urbana, IL 61801-4822

Notice of Exempt Determination Amendment 02

April 3, 2023

Principal Investigator CC	Nicole Swanson Elizabeth Clarage
Protocol Title	Illinois Course Materials Survey: Student Perspective
Protocol Number	23719
Funding Source	Not funded
Review Category	Exempt 2 (ii)
Amendment Requested	 Extending timeline of data collection
	 Including a student outreach message
Amendment Approved	April 3, 2023
Expiration Date	February 13, 2028

This letter authorizes the use of human subjects in the above protocol. The University of Illinois at Urbana-Champaign Office for the Protection of Research Subjects (OPRS) has reviewed your application and determined the criteria for exemption have been met.

The Principal Investigator of this study is responsible for:

- Conducting research in a manner consistent with the requirements of the University and federal regulations found at 45 CFR 46.
- Requesting approval from the IRB prior to implementing major modifications.
- Notifying OPRS of any problems involving human subjects, including unanticipated events, participant complaints, or protocol deviations.
- Notifying OPRS of the completion of the study.

Changes to an **exempt** protocol are only required if substantive modifications are requested and/or the changes requested may affect the exempt status.



Protocol Amendment

For Requesting an Amendment to an Already Approved Research Project All forms must be typewritten, signed, and submitted via email to irb@illinois.edu.

All modifications to human subjects' research must be reviewed and approved prior to implementation.

Minor modifications Minor modifications to previously approved projects include those that do not alter the risk–benefit assessment for the research. Examples include changes in the investigators; minor changes in the consent form(s), recruiting materials, measures, or procedures; minor changes in compensation, time of participation, or subject recruitment; or the use of a new site that is not materially different from a previously approved site. Minor modifications may also include changes to other parameters, whereby the investigator provides the subjects with more accurate information as a result of additional experience with the protocol.

Major modifications Major modifications include significant protocol changes that would cause subjects to engage in activities not previously approved; or that involve an increased level of risk to the physical, emotional, or psychological well-being of participants (including the loss of confidentiality); or that involve a decreased benefit; or that otherwise result in alteration of the risk–benefit assessment for the research. For example, adding a new subject population, adding new measures that significantly differ from those currently approved, changing inclusion or exclusion criteria, changing the informed consent process, and changing procedures affecting subject confidentiality are all potentially major modifications.

Section 1. PROTOCOL INFORMATION

1A. Principal Investigator: Nicole Swanson

1B. Protocol Number: #23719

1C. Project Title: Illinois Course Materials Survey: Student Perspective

Section 2. AMENDMENT INFORMATION

2A. Amendment Number (start with 01): 02

2B. In the PI's judgment, which category of modification is this? X Minor Major Uncertain
 2C. Describe the requested changes: We request extending the timeline of data collection to include January 2023-December 31, 2023. A formal student outreach message is also included as a distribution.

2D. Describe the rationale for the proposed changes:

The processes and timelines for gaining approval to share student surveys on local campuses vary widely by institution. Extending the timeline of data collection accommodates this variance, allowing the flexibility for survey distribution during any 2023 academic terms. A formal student message option allows an additional distribution option beyond the informal student message.

OFFICE FOR THE PROTECTION OF RESEAR	UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN			
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised: 3/14/18

Protocol Amendment

2E. Do the proposed changes affect the risk-benefit ratio? Yes No Unsure

Section 3. REVISED MATERIALS

For revisions to currently approved procedures or to add new procedures, resubmit the protocol application incorporating the revisions throughout. Amendments may also modify consent/assent forms, recruitment materials, measures, etc. Ensure that all new and revised documents are attached with this amendment.

3A. List revised documents that are submitted with this amendment:

Informed Consent, Protocol Form, Student Informal Message, Questionnaire (attached)

3B. Revisions to existing documents must be indicated through track changes, highlighting, or other means and submitted as a Word document: Revisions indicated

3C. List new documents that are submitted with this amendment:

Formal Student Message

Section 4. INVESTIGATOR ASSURANCES

I have reviewed the contents of this form, with attachments, and I certify that the information provided is complete and accurate to the best of my knowledge.

The original signature of the PI is required before this form can be processed (electronic signatures are acceptable).

Micole Swanson Nicole Swanson 3/29/2023 Date 3/29/2023 **Principal Investigator**

OFFICE FOR THE PROTECTION OF RESEAR	UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN		
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	irb@illinois.edu	www.irb.illinois.edu	Revised: 3/14/18

IRB Number: 23719

Human Subjects Research – Protocol Form

Guidelines for completing this research protocol:

- Please submit typed applications via email. Handwritten forms and hard copy forms will not be accepted.
- For items and questions that do not apply to the research, indicate as "not applicable."
- Provide information for all other items clearly and avoid using discipline specific jargon.
- Please only include text in the provided boxes. The text boxes will expand as they are typed in to accommodate large amounts of text.

Before submitting this application, ensure that the following have been completed.

- Protocol Form is complete.
- Relevant CITI modules have been completed for all members of the research team at <u>www.citiprogram.org</u>.
- Informed consent/assent/parental permission document(s) are provided.
- Relevant waivers and appendices are provided.
- Recruitment materials are provided.
- Research materials (e.g. surveys, interview guides, etc.) are provided.
- Any relevant letters of support are provided.

Instructions on the non-exempt review process and guidance to submitting applications, can be found on the OPRS <u>website</u>. You may also contact OPRS by email at <u>irb@illinois.edu</u> or phone at 217-333-2670.

Submit completed applications via email to: irb@illinois.edu.



Section 1: PRINCIPAL INVESTIGATOR (PI)

The Illinois <u>Campus Administrative Manual</u> allows assistant, associate, and full professors to act as PI. Other individuals may serve as PI after obtaining approval from the necessary party.					
Last Name: Swanson	First Name: Nicole Degree(s): MLIS, MM				
Dept. or Unit: CARLI	Office Address: CARLI Office, Illinois Heartland Library System				
Street Address: 1704 Interstate Dr.	City: Champaign State: IL Zip Code: 61822				
Phone: 217-300-6989	E-mail: long20@uillinois.edu				
Urbana-Champaign Campus Status: Non-visiting member of (Mark One) (Student Investigators cannot serve as PI)					
Training Required CITI Training, Date of Completion (valid within the last 3 years), Dec. 04, 2022 Additional training, Date of Completion, HIPAA Training Nov. 07, 2022					

Section 2. RESEARCH TEAM

2A. Are there other investigators engaged in the research?
Yes (include a <u>Research Team Form</u>)
No
2B. If yes, are any of the researchers not affiliated with Illinois?
Yes
No

Section 3. PROTOCOL TITLE

Illinois Course Materials Survey: Student Perspective

Section 4. FUNDING SOURCE

4A.	ls	the	research	funded?

oxdot Research is **not funded** and is **not pending** a funding decision (Proceed to Section 5).

Research is **funded** (funding decision has been made).

Funding decision is **pending**. Funding proposal submission date:

<u>4B</u>. Indicate the source of the funding.

University of Illinois Department, College or Campus, *please specify*:

Federal, *please specify*:

Commercial Sponsorship & Industry^{1,2}, *please specify*:

¹ Clarify whether or not sponsor requires specific language in the contractual agreement that impacts human subjects research ² Clarify whether or not the sponsor requires the protocol adhere to ICH GCP (E6) standards

OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN 805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801 T 217-333-2670 irb@illinois.edu www.irb.illinois.edu Revised: 03/02/2022

Protocol Form

State of Illinois Department or Agency, <i>please specify</i> :
Other, <i>please specify</i> :
4C. Sponsor-assigned grant number, if known:
4D. A complete copy of the funding proposal or contract is attached.
Attached, please specify title:
4E. Funding Agency Official To Be Notified of IRB Approval (if Applicable)
Name:
Agency:
E-mail:
Phone:

Section 5. CONFLICTS OF INTEREST

Please indicate below whether any investigators or members of their immediate families have any of the following. If the answer to any of the following items is yes, please submit the University of Illinois approved conflict management plan. If you have any questions about conflicts of interest, contact coi@illinois.edu.

5A. Financial interest or fiduciary relationship with the research sponsor (e.g. investigator is a consultant for the research sponsor). Yes No

5B. Financial interest or fiduciary relationship that is related to the research (e.g. investigator owns a startup company, and the intellectual property developed in this protocol may be useful to the company). Yes No

5C. Two or more members of the same family are acting as research team members on this protocol. ☐ Yes No

Section 6. SUMMARY & PURPOSE OF RESEARCH

6A. In lay language, <u>briefly</u> summarize the objective and significance of the research.

The Consortium of Academic and Research Libraries in Illinois (CARLI) wishes to share the "Illinois Course Materials Survey: Student Perspective" via email with non-profit institutions of higher learning in Illinois (community colleges, private colleges and universities, public universities, and other institutions of higher learning) to help identify Illinois students' needs regarding affordable course materials and interest in Open Educational Resources or other affordable course material options. This data will help us identify future steps CARLI can take to better support Illinois students' required course material needs including continued support for the creation of Open Educational Resources and advocacy for recurring funding.

This survey specifically aims to answer the following research questions:

- 1. How much did students spend on course materials during a selected 2023 term in which they are completing the survey?
- 2. How are students affected by the cost of college course materials?
- 3. Which demographics of Illinois college students are most impacted by the cost of course materials?

OFFICE FOR THE PROTECTION OF RESEAR	UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN				
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022



4. What are students' interest in and experiences with Open Educational Resources (OER)?
5. What are students' interest in and experiences with other affordable material options?
6. Do students have clear preferences for the formats and features of course materials?
CARLI will distribute the survey via email to statewide partners (ex. IBHE, ICCB) and librarians at Illinois
non-profit institutions who will forward the survey to local campus units who distribute emails to their
students.
6B. Indicate if your research includes any of the following:
Secondary data (use of data collected for purposes other than the current research project)
Data collected internationally (include International Research Form)
Translated documents (include <u>Certificate of Translation Form</u> and translated documents)
Research activities will take place at Carle (include documentation (email or letter) from Carle stating
that the review of your <u>Research Services Request Form</u> is complete)
6C. Letters of support from outside institutions or entities that are allowing recruitment, research, or
record access at their site(s) are attached. 🗌 Yes 🗌 Not Applicable
Section 7. PROCEDURES
7A. Select all research methods and/or data sources that apply.

7A. Select all research methods and/or data sources that apply.			
Surveys or questionnaires, select all that apply: \Box Paper \Box Telephone $oxtimes$ Online			
Interviews			
Focus groups			
Field work or ethnography			
Standardized written, oral, or visual tests			
Taste or smell testing			
Intervention or experimental manipulation			
Exercise and muscular strength testing			
Noninvasive procedures to collect biological specimens (e.g., hair and nail clippings, saliva, etc.)			
Noninvasive procedures to collect physiological data (e.g., physical sensors, electrocardiography, etc.)			
Procedures involving radiation			
Recording audio and/or video and/or taking photographs			
Recording other imaging			
Materials that have already been collected or already exist, specify source of data:			
HIPAA-protected data			
FERPA-protected data			
GDPR-protected data			
Other, please specify:			
7B. List all testing instruments, surveys, interview guides, etc. that will be used in this research.			
Draft of Illinois Course Materials Survey: Student Perspective			
Drafts or final copies of all research materials are attached. 🖄 Yes			
7C. List approximate study dates. January 1, 2023-December 31, 2023			
7D. What is the duration of participants' involvement? 10 minutes or less			

 OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS
 UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

 805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801
 T 217-333-2670
 irb@illinois.edu
 www.irb.illinois.edu
 Revised: 03/02/2022

7E. How many times will participants engage in research activities? One time

7F. Narratively describe the research procedures in the order in which they will be conducted.

- 1. CARLI Research Team will announce the survey to statewide partners (ex. IBHE, ICCB) and librarians at Illinois non-profit institutions of higher learning so they may reach out to local units that communicate with students for approval to share the survey.
- 2. CARLI Research Team will distribute the survey via email to librarians at Illinois non-profit institutions who will forward the survey to local campus units to distribute the survey to their students.
- 3. CARLI Research Team will ensure student anonymity within the data set at the close of the survey instrument.
- 4. CARLI Research Team will analyze survey results.
- 5. CARLI Research Team will share anonymized results.

Section 8. PERFORMANCE SITES TO INCLUDE INTERNATIONAL, SCHOOL, AND COLLABORATIVE STUDIES

8A. List <u>all</u> research sites for the protocol. For non-University of Illinois at Urbana-Champaign sites,				
describe their status of approval and provide contact information for the site. If the site has an IRB,				
note whether the IRB has approved the research or plans to defer review to the University of Illinois at				
Urbana-Champaign.				
Performances Sites				
#1				
#2				
#3				
If there are additional performance sites, include them on an attachment and check here:				
8B. Is this a multi-center study in which the Illinois investigator is the lead investigator, or the				
University of Illinois at Urbana-Champaign is the lead site? 🗌 Yes 🗌 No				
If yes, answer 8C and 8D. If no, proceed to Section 8E.				
8C. Who is the prime recipient of funding, if funded?				
8D. What is the management and communication plan for information that might be relevant to the				
protection of research subjects (e.g. unanticipated problems involving risks to subjects, interim results,				
and protocol modifications)?				
8E. If subjects will be recruited from Illinois public or private elementary or secondary schools,				
additional deadlines and procedures may apply. Criminal background clearances might be required.				
Special consideration must be given to the exclusion of protected populations. Please contact the				
School University Research Relations (researchplacements@education.illinois.edu) for more				
information. Select one: Illinois schools will be used Illinois schools will not be used				

Section 9. SUBJECT ENROLLMENT GOAL & EQUITABLE SELECTION OF SUBJECTS

OFFICE FOR THE PROTECTION OF RESEAR	UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN				
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022



9A. For each performance site, indicate the estimate	d total number of	participants. Opti	onal
distribution			
Performance Site	# Male	# Female	Total
#1			
#2			
#3			
TOTALS			
If additional performance sites are included on an att		ere:	
9B. Select all participant populations that will be recr	uited.		
Age: Adults (18+ years old)			
$\square \text{ Minors } (\le 17 \text{ years old})$			
Specific age range, <i>please specify</i> :			
Gender:			
No targeted gender (both men and women will be	recruited/include	d)	
Targeted gender, <i>please indicate</i> : Men/boys		-	ecify:
Race/Ethnicity:			
No targeted race or ethnicity (all races and ethnici	ties will be recruit	ed/included)	
Targeted race or ethnicity, <i>please specify</i> :			
College Students:			
No targeted college population			
UIUC general student body			
Targeted UIUC student population, provide the ins		information, name	of the
departmental subject pool, or other specific character			
Students at institution(s) other than UIUC, please s	ресіју:		
Adler University			
American Academy of Art			
American Islamic College			
Augustana College			
Aurora University			
Benedictine University			
Bexley Hall Seabury Western Theological Seminary	/		
Black Hawk College			
Blackburn College			
Blessing-Rieman College of Nursing			
Bradley University			
Carl Sandburg College			
Catholic Theological Union			
Chicago Baptist Institute			

OFFICE FOR THE PROTECTION OF RESEAR	CH SUBJECTS	UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN		N	
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022

Protocol Form

Chicago Institute for Psychoanalysis Chicago State University Chicago Theological Seminary City Colleges of Chicago - Harold Washington College City Colleges of Chicago - Harry S Truman College City Colleges of Chicago - Kennedy-King College City Colleges of Chicago - Malcolm X College City Colleges of Chicago - Olive-Harvey College City Colleges of Chicago - Richard J. Daley College City Colleges of Chicago - Wilbur Wright College Christian Life College College of DuPage College of Lake County Columbia College Chicago Concordia University Chicago Danville Area Community College DePaul University Dominican University Dural Qasim College Eastern Illinois University East-West University Elgin Community College Elmhurst University Erikson Institute Eureka College Garrett - Evangelical Theological Seminary Generations College Governors State University Graham Hospital School of Nursing Greenville University Harper College Heartland Community College Hebrew Theological College Highland Community College Illinois Central College Illinois College Illinois College of Optometry Illinois Eastern Community College – Frontier Community College Illinois Eastern Community College - Lincoln Trail College

> OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN Revised: 03/02/2022

805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801 T 217-333-2670 irb@illinois.edu www.irb.illinois.edu

IILLINOIS

Protocol Form

Office for the Protection of Research Subjects

Illinois Eastern Community College - Olney Central	College	
Illinois Eastern Community College - Wabash Valley	College	
Illinois Institute of Technology		
Illinois State University		
Illinois Valley Community College		
Illinois Wesleyan University		
Institute for Clinical Social Work		
Instituto College		
John A. Logan College		
John Wood Community College		
Joliet Junior College		
Judson University		
Kankakee Community College		
Kaskaskia College		
Kishwaukee College		
Knox College		
Lake Forest College		
Lake Forest Graduate School of Management		
Lake Land College		
Lakeview College of Nursing		
Lewis & Clark Community College		
Lewis University		
Lincoln Christian University		
Lincoln Land Community College		
Loyola University of Chicago		
Lutheran School of Theology at Chicago		
McCormick Theological Seminary		
McHenry County College		
McKendree University		
Meadville - Lombard Theological School		
Methodist College		
Midwestern University		
Millikin University		
Monmouth College		
Moody Bible Institute		
Moraine Valley Community College		
Morrison Institute of Technology		
Morton College		
National College of Naprapathic Medicine		
OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS	UNIVERSITY OF	F ILLINOIS AT URBANA-CHAMPAIG

OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801 T 217-333-2670 irb@illinois.edu www.irb.illinois.edu Revised: 03/02/2022

IILLINOIS

Protocol Form

Office for the Protection of Research Subjects

or Research Subjects	1101010
National Louis University	
National University of Health Sciences	
North Central College	
North Park University	
Northeastern Illinois University	
Northern Illinois University	
Northern Seminary	
NorthShore University HealthSystem School of Nurs	se Anesthesia
Northwestern University	
Oak Point University	
Oakton College	
Olivet Nazarene University	
Parkland College	
Prairie State College	
Principia College	
Quincy University	
Rend Lake College	
Richland Community College	
Rock Valley College	
Rockford University	
Roosevelt University	
Rosalind Franklin University of Medicine & Science	
Rush University	
Saint Anthony College of Nursing	
Saint Augustine College	
Saint Francis Medical Center College of Nursing	
Saint John's College of Nursing	
Saint Sava Serbian Orthodox School of Theology	
Saint Xavier University	
Sauk Valley Community College	
School of the Art Institute of Chicago	
Shawnee Community College	
South Suburban College	
Southeastern Illinois College	
Southern Illinois University Carbondale	
Southern Illinois University Edwardsville	
Southern Illinois University School of Medicine	
Southwestern Illinois College	
Spertus Institute for Jewish Learning and Leadership	0
OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS	UNIVERSITY OF ILLINOIS AT URBANA-CHAM

OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801 T 217-333-2670 irb@illinois.edu www.irb.illinois.edu Revised: 03/02/2022

Protocol Form

Spoon River College Telshe Yeshiva Toyota Technological Institute at Chicago Trinity Christian College Trinity College of Nursing & Health Sciences Trinity International University Triton College University of Chicago University of Illinois Chicago University of Illinois Springfield University of Illinois Urbana-Champaign University of Saint Francis University of Saint Mary of the Lake Urbana Theological Seminary VanderCook College of Music Walther Theological Seminary Waubonsee Community College Western Illinois University Wheaton College

OFFICE FOR THE PROTECTION OF RESEAR	CH SUBJECTS	S UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN			
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022

Protocol Form

Any research with students on UIUC's campus needs to be registered with the <u>Office of the Dean of</u>
<u>Students</u> .
Other:
Inpatients
Outpatients
People who are illiterate or educationally disadvantaged
People who are low-income or economically disadvantaged
People with mental or cognitive disabilities or otherwise impaired decision-making capacities
Adults with legal guardians
People who are non-English speaking
People with physical disabilities
Pregnant or lactating women, human fetuses, and/or neonates
Prisoners or people with otherwise limited civil freedoms
Other, please specify:
9C. Describe additional safeguards included in the protocol to protect the rights and welfare of the
populations selected above.
No names or other contact information is requested as part of this study CARLI Research Team will ensure
student anonymity within the data set at the close of the survey instrument.
All questions are optional with the exception of institution name.
The survey instrument will be built in RedCap for secure collection of data.

Section 10. INCLUSION/EXCLUSION

10A. List specific criteria for inclusion and exclusion of subjects in the study, including treatment and control groups.

Any student of higher learning who is 18 years of age or older may participate.

10B. Explain how the inclusion/exclusion criteria will be assessed and by whom. If special expertise is required to evaluate screening responses or data, list who will make this evaluation and describe their training and experience.

Participants will confirm their eligibility to participate in the survey in the Informed Consent.

10C. Drafts or final copies of all screening materials are attached. Yes Not Applicable

10D. Describe procedures to assure equitable selection of subjects. Justify the use of the groups marked in Section 9B. Selection criteria that target one sex, race, or ethnic group require a clear scientific rationale.

This study focuses on college student behavior and preferences related to course materials. We are inclusive of all Illinois non-profit college students regardless of sex, race, or ethnic group.

Section 11. RECRUITMENT

Protocol Form

11A. Select all recruitment procedures that will be used.
Student subject pool, <i>please specify</i> :
Email distribution
MTurk, Qualtrics Panel, or similar online population, <i>please specify</i> :
US Mail
Flyers/brochures
Website ad, online announcement (e.g. eWeek), or other online recruitment, <i>please specify</i> :
Newspaper ad
Verbal announcement
Other, please specify:
Not applicable (secondary data only)
11B. Drafts or final copies of all recruitment materials (including verbal scripts) are attached.
Yes; a draft email to students is attached. 🗌 Not Applicable
11C. For each group of participants, describe the details of the recruitment process.
CARLI Research Team will distribute the survey via email to statewide partners (ex. IBHE, ICCB) and
librarians at Illinois non-profit institutions who will forward the survey to local campus units to
distribute the survey to their students.
Section 12. REMUNERATION AND PLAN FOR DISTRIBUTION
Refer to the University <u>Business and Financial Policies and Procedures</u> for further guidance on the
compensation process and reporting requirements.
12A. Will subjects receive inducements or rewards before, during, or after participation?
\square Yes \square No
If yes, complete the rest of Section 12. If no, proceed to Section 13.
12B. Select all forms of remuneration that apply.
Cash, please specify amount:
Check, please specify amount:
Gift Certificate, please specify amount:
Lottery, please specify amount: and odds:
Course Credit, please specify amount: and specify equivalent alternative activity:
Other, please specify:
12C. Will payment be prorated before, during, or after participation?
Yes, please specify how:
\square No
12D. For each group of participants, describe the details of the remuneration plan, including how,
when and by whom they will be notified.
when and by whom they will be notified.
12E. The information listed above is provided on the relevant consent forms.
Yes

 OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS
 UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

 805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801
 T 217-333-2670
 irb@illinois.edu
 www.irb.illinois.edu
 Revised: 03/02/2022



Section 13. RISKS & BENEFITS

13A. Describe all known risks to the participants for the activities proposed, such as risks to the participants' physical well-being, privacy, dignity, self-respect, psyche, emotions, reputation, employability, and criminal and legal status. Risks must be described on consent forms.

No information collected would personally identify a student in the case of a data breech. Responses to the survey will be anonymous during collection with the exception of asking institution name. Only the first first four questions identifying consent to participate, academic term, eligibility, and institution name are required to be completed. All other questions are optional and the survey itself is voluntary. Students may withdraw from the survey at any time, and for any reason.

13B. Describe the steps that will be taken to minimize the risks listed above.

Participant data is collected securely in RedCap.

CARLI Research Team will ensure student anonymity within the data set at the close of the survey instrument.

13C. Indicate the risk level.

No more than minimal risk

(The probability and magnitude of harm or discomfort anticipated for participation in the proposed research are not greater in and of themselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests).

More than minimal risk (answer 13D)

13D. If you checked that the research is <u>more than minimal risk</u>, describe the provisions for monitoring the data to ensure the safety of subjects, such as who will monitor data and how often, what criteria will be used to stop the research, etc.

13E. Describe the expected benefits of the research to the subjects and/or to society.

Data collected during this research will help CARLI identify future steps we can take to better support Illinois students' needs regarding required course materials. This includes continued support for the creation of Open Educational Resources and advocacy for recurring funding for this effort.

13F. Weigh the risks with regard to the benefits. Provide evidence that benefits outweigh risks. Other state surveys including Florida and Virginia indicate students most at risk for not being able to afford course materials are more likely to drop, fail, or withdraw from a course, thus prolonging their path to graduation/completion. Supporting efforts to make course materials more equitable and affordable for all populations outweighs minimal risks.

Section 14. INFORMED CONSENT PROCESS TO INCLUDE: WAIVERS, ASSENTS, ALTERATIONS, ETC.

OFFICE FOR THE PROTECTION OF RESEAR	CH SUBJECTS	UNIVERSITY OF IL	LINOIS AT URBANA-C	HAMPAIG	N
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022

Protocol Form

14A. Indicate all that apply for the consent/assent/parental permission process.

Written informed consent (assent) with a document <u>signed</u> by

adult subjects parent(s) or guardian(s) adolescents aged 8–17 years
 Waiver of Documentation (signature) of Informed Consent (include the relevant Waiver Form) adult subjects parent(s) or guardian(s) adolescents aged 8–17 years
 Waiver of Informed Consent (include the relevant Waiver Form)

OFFICE FOR THE PROTECTION OF RESEAR	CH SUBJECTS				
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022

Protocol Form

adult subjects parent(s) or guardian(s) adolescents aged 8–17 years
Alteration of Informed Consent (include the relevant <u>Alteration Form</u>)
adult subjects parent(s) or guardian(s) adolescents aged 8–17 years
14B. List all researchers who will obtain consent/assent/parental permission from participants.
14C. Describe the method for obtaining consent/assent/parental permission. Electronic consent via
survey instrument listing the Informed Consent.
14D. Describe when consent/assent/parental permission will be obtained. Prior to completing the
survey instrument.
14E. Will participants receive a copy of the consent form for their records?
Yes 🖄 No, <i>if no, explain</i> : All participant selections in the survey are anonymous. The consent
form is online and viewable for participants.
14F. Indicate factors that may interfere or influence the collection of voluntary informed
consent/assent/parental permission.
No known factors
Research will involve students enrolled in a course or program taught by a member of the research
team
Research will involve employees whose supervisor(s) is/are recruiting participants
Participants have a close relationship to the research team
Other, specify any relationship that exists between the research team and participants:
If applicable, describe the procedures to mitigate the above factors.
14G. Copies of the consent form(s) are attached. Yes Not applicable
14H. Will this project be registered as a clinical trial? Yes 🖄 No
If yes, effective January 21, 2019, an informed consent form must be posted on the Federal Web site
after the clinical trial is closed to recruitment, and no later than 60 days after the last study visit.
Section 15. DEVICES & DRUGS
Indicate if your research includes any of the following.
Equipment [Researchers collecting physiological data, <u>not</u> testing the device]
(include Appendix A, the <u>Research Equipment Form</u>)
Devices [Researchers planning to test devices on human subjects]
(include Appendix B, the <u>Device Form</u>)
Materials of Human Origin
(<i>include Appendix C, the <u>Biological Materials Form</u>) Drugs and Biologics</i>
(include Appendix D, the Drug and Chemical Usage Form)
(include rippendix b) the brug and chemical obliger only

MRI AT BIC To use the Beckman Institute Biomedical Imaging Center (BIC) in human subject's

research, you must obtain prior approval from the BIC (217.244.0446; <u>bic@beckman.illinois.edu</u>) and use BIC-approved screening and consent forms. Attach:

BIC approval BIC screening form BIC consent form

OFFICE FOR THE PROTECTION OF RESEAR	CH SUBJECTS	UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN			N
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022



Section 16. CONFIDENTIALITY OF DATA & PRIVACY OF PARTICIPATION
16A. How is participant data, records, or specimens identified when received or collected by
researchers? Identifiers include, but are not limited to, name, date of birth, email address, street
address, phone number, audio or video recordings, and SSN.
No identifiers are collected
Direct identifiers are collected
Indirect identifiers (e.g. a code or pseudonym used to track participants);
Does the research team have access to the identity key? 🗌 Yes 🗌 No
16B. Select all methods used to safeguard research records during storage:
Written consent, assent, or parental permission forms are stored separately from the data
Data is collected or given to research team without identifiers
🗋 Data is recorded by research team without identifiers
Direct identifiers are removed from collected data as soon as possible
Direct identifiers are deleted and no identity key exists as soon as possible
Participant codes or pseudonyms are used on all data and the existing identity key is stored
separately from the data
Electronic data is stored in a secure, UIUC-approved location, please specify RedCap
Hard-copy data is stored in a secure location on UIUC's campus, <i>please specify</i> UI Box
Other, please specify:
16C. How long will identifiable data be kept? 5 years
16D. Describe provisions to protect the privacy interests of subjects. No identifiers are collected.
Student responses are voluntary and all questions beyond institution name are optional.
CARLI Research Team will ensure student anonymity within the data set at the close of the survey
instrument.
16E. Describe the training and experience of all persons who will collect or have access to the data.
Research Team has completed CITI Training and HIPAA/RedCap Training.

A STREET ALL CONFIDENTIALITY OF DATA & DDIVACY OF DADTICIDATION

Section 17. DISSEMINATION OF RESULTS

17A. List proposed forms of dissemination (e.g. journal articles, thesis, academic paper, conference presentation, sharing within industry, etc.).

Webinar and written report

17B. Will any identifiers be published, shared, or otherwise disseminated? 🗌 Yes 🖾 No
If yes, does the consent form explicitly ask consent for such dissemination, or otherwise inform
participants that it is required in order to participate in the study? 🗌 Yes
17C. Do you intend to put de-identified data in a data repository? 🔲 Yes 🖾 No

If yes, explain how data will be de-identified.

Section 18. INVESTIGATOR & DEPARTMENTAL ASSURANCES

• I certify that the information provided in this application is complete and correct.

OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS		UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN			
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022



- I certify that I will follow my IRB Approved Protocol.
- I accept ultimate responsibility for the conduct of this study, the ethical performance of the project, and the protection of the rights and welfare of the human subjects who are directly or indirectly involved in this project.
- I will comply with all applicable federal, state and local laws regarding the protection of human subjects in research.
- I will ensure that the personnel performing this study are qualified and adhere to the provisions of this IRB-certified protocol.

The original signature of the PI is required before this application may be processed (electronic signatures are acceptable).

Micole Swanson

Dec. 21, 2022, updated 3/13/2023

3 Nicole Swanson Date 12/21/2022, 3/13/2023,

Principal Investigator 3/29/2023

If the PI is not eligible to serve as PI under the <u>Campus Administrative Manual</u>, the applicable academic dean, institute director, or campus administrative officer indicates their approval of the researcher to act as Principal Investigator. Please note that departmental assurance only needs to be provided in the initial application.

Anne Craig Name of Authorizing Individual

Anne Craig

Dec. 21, 2022

Signature of Authorizing Individual

Date 12/21/22

OFFICE FOR THE PROTECTION OF RESEAR	CH SUBJECTS	UNIVERSITY OF IL	LLINOIS AT URBANA-C	CHAMPAIG	iN
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	03/02/2022



Research Team

For Listing Additional Researchers who are Involved in the Project All forms must be typewritten and submitted via email to irb@illinois.edu.

When to use this form: If there are collaborating researchers participating in a research study, including those from other institutions, complete this form by listing all collaborating researchers. Include all persons who will be: 1) directly responsible for project oversight and implementation, 2) recruitment, 3) obtaining informed consent, or 4) involved in data collection, analysis of identifiable data, and/or follow-up. Please copy and paste text fields to add additional research team members. Note:

- Changes made to the Principal Investigator require a revised <u>Protocol Form</u> and an <u>Amendment</u> Form.
- A complete Research Team form with all research team members included needs to be submitted every time the research team is updated.

Section 1. PROTOCOL INFORMATION

1A. Principal Investigator: Nicole Swanson

1B. Protocol Number: 23719

1C. Project Title: Illinois Course Materials Survey: Student Perspective

Section 2. ADDITIONAL INVESTIGATORS

Full Name: Nicole Swanson	Degree: MLIS,		Dept. or Unit: CARLI
	MM		
Professional Email: long20@uillinois.edu		Phone: 2	17-300-6989
Campus Affiliation:			
University of Illinois at Urbana-Champaign 🗌 Other, <i>p</i>	lease specify:		
Campus Status:			
📘 🗌 Faculty 🖾 Academic Professional/Staff 🔲 Graduate S	Student 🗌 Un	dergradua	te Student
Visiting Scholar Other, please specify:			
Training:			
Required CITI Training, Date of Completion (valid withi	n last 3 years):	Decembe	r 4, 2022
Additional training RedCap HIPAA Annual Training Date	of Completion	n: Novemb	er 7, 2022
Role on Research Team (check all that apply):			
Recruiting Consenting Administering study proce	dures 🖂 Hand	lling identi	fiable data
Other, please specify:			
If administering biomedical study procedure (e.g., blood draws, scans, etc.), please specify the			
procedure(s):	procedure(s):		
This researcher should be copied on OPRS and IRB correspondence.			
This researcher is no longer an active research team m	ember.		

OFFICE FOR THE PROTECTION OF RESEARCH SUBJECTS		UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN			
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	4/19/2021

Research Team

Date added to research team: August 26, 2022

Date removed from research team:

Full Name: Elizabeth C. Clarage	Degree: M.S.		Dept. or Unit: CARLI	
Professional Email: clarage@uillinois.edu	0		217) 300-2624	
Campus Affiliation:				
University of Illinois at Urbana-Champaign 🗌 Other, <i>p</i>	lease specify:			
Campus Status:				
🗌 🗌 Faculty 🖾 Academic Professional/Staff 🔲 Graduate S	Student 🗌 Un	dergradua	ate Student	
Visiting Scholar Other, <i>please specify</i> :				
Training:				
Required CITI Training, Date of Completion (valid withi		• •		
Additional training, REDCap HIPAA Annual Training Date	e of Completio	n: 11/28/	2022	
Role on Research Team (check all that apply):				
Recruiting Consenting Administering study proce	dures 🖂 Hand	lling ident	ifiable data	
Other, please specify:				
If administering biomedical study procedure (e.g., blood o	draws, scans, d	lepressior	n index, etc.), please	
specify the procedure(s):				
This researcher should be copied on OPRS and IRB cor	•			
This researcher is no longer an active research team m Date added to research team: 8/26/2022	Date removed		aarah taama	
Date added to research team: 8/26/2022	Date removed	a from res	earch team:	
Full Name: Michele Leigh	Degree: Ph.D	1	Dept. or Unit: CARLI	
Professional Email: mleigh@uillinois.edu	Degree. The		217-333-2824	
Campus Affiliation:				
University of Illinois at Urbana-Champaign 🗌 Other, p	lease specify:			
Campus Status:				
Faculty Academic Professional/Staff Graduate S	Student 🗍 Un	dergradua	ate Student	
Visiting Scholar Other, please specify:		U		
Training:				
Required CITI Training, Date of Completion (valid within last 3 years): August 31, 2021				
Additional training, RedCap HIPAA Annual Training Date of Completion: October 7, 2022				
Role on Research Team (check all that apply):				
$oxedsymbol{\boxtimes}$ Recruiting $oxedsymbol{\boxtimes}$ Consenting $oxedsymbol{\boxtimes}$ Administering study procedures $oxedsymbol{\boxtimes}$ Handling identifiable data				
Other, please specify:				
If administering biomedical study procedure (e.g., blood draws, scans, etc.), please specify the				
procedure(s):				
This researcher should be copied on OPRS and IRB correspondence. This researcher is no longer an active research team member.				
I I I I I I I I I I I I I I I I I I I				
Date added to research team: 08/26/2022			m research team:	

OFFICE FOR THE PROTECTION OF RESEAR	CH SUBJECTS	UNIVERSITY OF IL	LINOIS AT URBANA-C	HAMPAIGN	
805 West Pennsylvania Avenue, MC-095, Urbana, IL 61801	T 217-333-2670	irb@illinois.edu	www.irb.illinois.edu	Revised:	4/19/2021





Consortium of Academic and Research Libraries in Illinois

Informed Consent

You are being asked to voluntarily participate in a research study. The 2023 Illinois Course Materials Survey: Student Perspective provides a voice for you, the student, to share information about the cost of your textbooks and instructional materials, the impact that textbook costs are having on your education, your preferences for course material formats and qualities, and your experience with affordable course materials.

This research study is an effort of the Consortium of Academic and Research Libraries in Illinois (CARLI) and its Open Educational Resources Committee. CARLI is a unit of the University of Illinois System.

If you agree to participate and are 18 years of age or older attending a not-for-profit institution of higher education in Illinois, you will be asked to complete a brief online survey. The survey will take 10 minutes or less to complete. You will not be asked to identify yourself at any time. Only four questions require responses including: provide your consent to participate, select an academic term, identify if you were 18 years of age or older when the term began, and indicate your institution name. All other survey questions are optional. Your responses will be anonymous and aggregated together for analysis. You are free to withdraw at any time. All data will be stored in a secure electronic system.

CARLI staff collecting data in the research study will maintain confidentiality to the extent of federal and state laws and university policies. Personal identifiers will not be published or presented. Anonymous aggregated results may be shared with the institution that you attend. The results of this study may be published or presented using this anonymous data. Your anonymous responses could be used for future research without additional informed consent.

You will not be paid to take part in this study. However, your input will contribute to the body of knowledge on student textbook and instructional material costs and their impacts on Illinois college students.

If you have any questions about the research study, please contact Nicole Swanson via email at <u>long20@uillinois.edu</u> or CARLI Support at <u>support@CARLI.illinois.edu</u>. If you have questions or concerns about your rights as a participant please contact the University of Illinois Urbana-Champaign Office for the Protection of Research Subjects at 217-333-2670 or via email at <u>irb@illinois.edu</u>.

Voluntarily Consent and Eligibility	
1. Do you agree to participate in this survey?	○ Yes ○ No
 Please select an academic term. Your responses in this survey should reflect the term you select here. 	 Spring 2023 Summer 2023 Fall 2023
3. Were you 18 years of age or older when the academic term selected in question 2 began?	O Yes ○ No



Informal Student Outreach Email

Subject: Students, share your college course material experiences! Illinois college student

You are invited to participate in a study on college course material affordability and experiences during the current term. The "Illinois Course Materials Survey: Student Perspective" provides a voice for you to share information about the cost of your textbooks and instructional materials, the impact that textbook costs are having on your education, your preferences for course material formats and qualities, and your experience with affordable course materials. This study is being conducted by the Consortium of Academic and Research Libraries in Illinois (CARLI). Your participation will inform how best to support Illinois students' course material needs in the future. To participate, you must have been 18 years of age or older at the start of your term.

Begin the Illinois Course Materials Survey: Student Perspective <link>.

Please contact <u>CARLI</u> with any questions.

Formal Student Outreach Message

Subject: Students, share your college course material experiences!

Illinois college student,

You are invited to voluntarily participate in a research study. The **"2023 Illinois Course Materials Survey: Student Perspective"** <link> provides a voice for you, the student, to share information about the cost of your textbooks and instructional materials, the impact that textbook costs are having on your education, your preferences for course material formats and qualities, and your experience with affordable course materials.

This research study is an effort of the Consortium of Academic and Research Libraries in Illinois (CARLI) and its Open Educational Resources Committee. CARLI is a unit of the University of Illinois System.

The survey will take 10 minutes or less to complete. It remains open throughout 2023 to allow participation during all 2023 academic terms.

Eligibility:

- To participate, you must have been 18 years of age or older at the start of your selected 2023 academic term.
- You must have attended a not-for-profit institution of higher education in Illinois during that term.

Your input will contribute to the body of knowledge on student textbook and instructional material costs and their impacts on Illinois college students. There is no financial compensation or credit awarded for participating in this study.

Confidentiality:

There is no risk to participating in this study beyond minimal everyday risk. You may withdraw from this study at any time for any reason.

You will not be asked to identify yourself at any time. You will be asked to: agree to participate, select an academic term, identify if you were 18 years of age or older when the term began, and indicate your institution name. All other questions are optional.

Data collected through this study will not contain any personally identifying information. All data will be stored in a secure electronic system. CARLI staff collecting data will maintain confidentiality to the extent of federal and state laws and university policies. Anonymous aggregated results may be shared with the institution that you attend. The results of this study may be published or presented using this anonymous data. Your anonymous responses could be used for future research without additional informed consent.

Contact Information:

If you have any questions about the research study, please contact Nicole Swanson via email at <u>long20@uillinois.edu</u> or CARLI Support at <u>support@CARLI.illinois.edu</u>. If you have questions or concerns about your rights as a participant, please contact the University of Illinois Urbana-Champaign Office for the Protection of Research Subjects at 217-333-2670 or via email at <u>irb@illinois.edu</u>.

Participate:

Begin the "2023 Illinois Course Materials Survey: Student Perspective"! <link>

Thank you for sharing your experiences with course materials!

2023 Illinois Course Materials Survey: Student Perspective

You are being asked to voluntarily participate in a research study. The 2023 Illinois Course Materials Survey: Student Perspective provides a voice for you, the student, to share information about the cost of your textbooks and instructional materials, the impact that textbook costs are having on your education, your preferences for course material formats and qualities, and your experience with affordable course materials.

This research study is an effort of the Consortium of Academic and Research Libraries in Illinois (CARLI) and its Open Educational Resources Committee. CARLI is a unit of the University of Illinois System.

If you agree to participate and are 18 years of age or older attending a not-for-profit institution of higher education in Illinois, you will be asked to complete a brief online survey. The survey will take 10 minutes or less to complete. You will not be asked to identify yourself at any time. Only four questions require responses including: provide your consent to participate, select an academic term, identify if you were 18 years of age or older when the term began, and indicate your institution name. All other survey questions are optional. Your responses will be anonymous and aggregated together for analysis. You are free to withdraw at any time. All data will be stored in a secure electronic system.

CARLI staff collecting data in the research study will maintain confidentiality to the extent of federal and state laws and university policies. Personal identifiers will not be published or presented. Anonymous aggregated results may be shared with the institution that you attend. The results of this study may be published or presented using this anonymous data. Your anonymous responses could be used for future research without additional informed consent.

You will not be paid to take part in this study. However, your input will contribute to the body of knowledge on student textbook and instructional material costs and their impacts on Illinois college students.

If you have any questions about the research study, please contact Nicole Swanson via email at long20@uillinois.edu or CARLI Support at support@CARLI.illinois.edu. If you have questions or concerns about your rights as a participant please contact the University of Illinois Urbana-Champaign Office for the Protection of Research Subjects at 217-333-2670 or via email at irb@illinois.edu.

Voluntarily Consent and Eligibility	
1. Do you agree to participate in this survey?	○ Yes○ No
2. Please select an academic term. Your responses in this survey should reflect the term you select here.	 Spring 2023 Summer 2023 Fall 2023
3. Were you 18 years of age or older when the academic term selected in question 2 began?	⊖ Yes ⊖ No



4. Select your institution's name. (Institutions included in this study are not-for-profit institutions of higher education in Illinois.)

- Adler University
- O American Academy of Art
- O American Islamic College
- Augustana College
 Aurora University
- Benedictine University
- Berledictine oniversity
 Bexley Hall Seabury Western Theological Seminary
- Black Hawk College
- O Blackburn College
- Ö Blessing-Rieman College of Nursing
- O Bradley University
- Carl Sandburg College
- \bigcirc Catholic Theological Union
- O Chicago Baptist Institute
- Chicago Institute for Psychoanalysis
- Chicago State University
- Chicago Theological Seminary
- City Colleges of Chicago Harold Washington College
- City Colleges of Chicago Harry S Truman College
- O City Colleges of Chicago Kennedy-King College
- City Colleges of Chicago Malcolm X College
- City Colleges of Chicago Olive-Harvey College
- City Colleges of Chicago Richard J. Daley College
- City Colleges of Chicago Wilbur Wright College
- Christian Life College
- O College of DuPage
- O College of Lake County
- 🔘 Columbia College Chicago
- O Concordia University Chicago
- O Danville Area Community College
- O DePaul University
- O Dominican University
- O Dural Qasim College
- \bigcirc Eastern Illinois University
- O East-West University
- O Elgin Community College
- O Elmhurst University
- O Erikson Institute
- O Eureka College
- O Garrett Evangelical Theological Seminary
- Generations College
- O Governors State University
- O Graham Hospital School of Nursing
- \bigcirc Greenville University
- O Harper College
- \bigcirc Heartland Community College
- O Hebrew Theological College
- O Highland Community College
- O Illinois Central College
- O Illinois College
- Illinois College of Optometry
 Illinois Eastern Community College Frontier
- Community College Illinois Eastern Community College - Lincoln Trail
- College
- Illinois Eastern Community College Olney Central College
- Illinois Eastern Community College Wabash Valley College
- Illinois Institute of Technology
- Illinois State University
- O Illinois Valley Community College
- O Illinois Wesleyan University
- O Institute for Clinical Social Work
- O Instituto College
- 🔾 John A. Logan College
- John Wood Community College ○ Joliet Junior Collepgroejectredcap.org



🔿 Judson University

○ Kankakee Community College

○ Kaskaskia College

⊖ Kishwaukee College

⊖ Knox College

○ Lake Forest College

○ Lake Forest Graduate School of Management

○ Lake Land College

○ Lakeview College of Nursing

C Lewis and Clark Community College

○ Lewis University

○ Lincoln Christian University

C Lincoln Land Community College

Loyola University of Chicago

🔿 Lutheran School of Theology at Chicago

McCormick Theological Seminary

○ McHenry County College ○ McKendree University

Meadville - Lombard Theological School

Methodist College

Midwestern University

Millikin University

Monmouth College

Moody Bible Institute

Moraine Valley Community College

Morrison Institute of Technology

Morton College

O National College of Naprapathic Medicine

O National Louis University

O National University of Health Sciences

○ North Central College

O North Park University

○ Northeastern Illinois University

○ Northern Illinois University

○ Northern Seminary

○ NorthShore University HealthSystem School of Nurse Anesthesia

O Northwestern University

Oak Point University
 Oakton College
 Olivet Nazarene University

O Parkland College

○ Prairie State College

O Principia College

O Quincy University ○ Rend Lake College

O Richland Community College

O Rock Valley College

○ Rockford University

○ Roosevelt University

○ Rosalind Franklin University of Medicine & Science

○ Rush University

Saint Anthony College of Nursing

○ Saint Augustine College

○ Saint Francis Medical Center College of Nursing

Saint John's College of Nursing

○ Saint Sava Serbian Orthodox School of Theology

○ Saint Xavier University

Sauk Valley Community College

School of the Art Institute of Chicago

○ Shawnee Community College

South Suburban College

○ Southeastern Illinois College

○ Southern Illinois University Carbondale ○ Southern Illinois University Edwardsville

○ Southern Illinois University School of Medicine

○ Southwestern Illinois College

O Spertus Institute for Jewish Learning and

Leadership

Spoon River College

○ Telshe Yeshiva

	 Toyota Technological Institute at Chicago Trinity Christian College Trinity College of Nursing & Health Sciences Trinity International University Triton College University of Chicago University of Illinois Chicago University of Illinois Springfield University of Illinois Urbana-Champaign University of Saint Francis University of Saint Mary of the Lake Urbana Theological Seminary VanderCook College of Music Walther Theological Seminary Waubonsee Community College Western Illinois University Wheaton College Institution not listed (add below)
Please share your institution's name that was not listed in question 4.	

5. Select your institution's type.

Public University
 Private College or University
 Community College
 Other

Student Perspective of Course Materials	
6. During the academic term, how many courses did you take?	0 1 2 3 4 5 6 7
7. During the academic term, how much did you spend on all textbooks and other required course materials (access codes, course packets, etc.)?	 0 \$1-50 \$51-100 \$101-200 \$201-300 \$301-400 \$401-500 \$501-600 \$601-700 \$701-800 \$801-900 \$901-1000 \$1001-1100 \$1101-1200 \$1201-1300 \$1301-1400 \$1401-1500 \$1501-1600 \$1601-1700 \$1501-1600 \$1801-1900 \$1901-2000 \$2001-2100 \$2101-2200 \$2201-2300 \$2301-2400 \$2401-2500 \$2501 or more
8. Did you receive financial aid?	⊖Yes ⊖No Uncertain
Did the cost of your course materials exceed your financial aid award?	⊖Yes ⊖No Uncertain
9. Select what you would consider to be low cost for the course materials used for just one course.	 Zero cost less than \$20 less than \$40 less than \$60 less than \$80 less than \$100 less than \$150 less than \$200
10. In your academic career, has the cost of required course materials caused you: (select all that apply)	 Take fewer courses Not register for a specific course Drop a course Withdraw from a course Not purchase the required course materials Earn a poor grade because you could not afford to buy the course materials Fail a course because you could not afford to buy the course materials
11. How have the costs of textbooks and other course materials impacted you?	
12. Have you had an instructor use materials that were completely free to you? (You did not pay for them and they were not included in your tuition or student fees bill via a campus rental program, flat-fee model, or inclusive access model.)	 Yes No Uncertain
How was your experience with those free materials?	



13. If the cost is the same, which format do you prefer for your course materials?	 Print/Physical Digital It depends No preference
14. Would you prefer to enroll in a course that used digital course materials with no cost to you or a course that used traditionally published course materials with a cost?	 I would prefer digital course materials with no cost. I would prefer traditional published materials with a cost. No preference.



I5. How helpful to your learning are the following course material features?					
	Very Helpful	Helpful	Not Helpful	Not Applicable	
Ability to access them from anywhere	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Effective display via a cell phone or other small device	0	\bigcirc	\bigcirc	\bigcirc	
Ability to print content or access a print copy	\bigcirc	\bigcirc	0	\bigcirc	
Lifetime access	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Interactive technology and exercises	0	\bigcirc	\bigcirc	\bigcirc	
Compatible with assistive technologies	\bigcirc	\bigcirc	0	\bigcirc	



Degrees and Areas of Study				
16. What degree(s) are you currently seeking?	 Associate Bachelor's Master's Doctorate Certificate or Diploma Non-degree seeking / Student at large 			
17. What is your program/primary area(s) of study? Select all that apply.	 Business (Accounting; Business; Economics; Management; Marketing; Office Technology Computer Science (Computer Aided Graphics; Computer Information Science and Information Technology; Cybersecurity; Operations and Information Management; Gaming) Career & Technical (Applied Technology; Automotive Service Technology; Culinary; Fire Science and Safety; Heating, Air Conditioning and Refrigeration (HVACR); Hospitality; Manufacturing Technology; Paramedics; Transportation Logistics and Distribution; Welding Technology) Education (Early Childhood Education; Child Development; Education/Teacher Preparation; Educational Leadership; English as a Second Language (ESL); Physical Education; Special Education) Engineering; Civil Engineering; Chemical Engineering; Civil Engineering; Chemical Engineering; Industrial Engineering) Fine & Applied Arts and Architecture (Animation/Motion Graphics; Architecture Art Education; Art History; Design; Fine Arts, Applied; Fashion Studies; Film; Interior Design; Theater; Music, Applied; Music Education; Music History and Theory; Photography) Health Sciences/Medical (Audiology; Clinical Laboratory; Dental; Medical Administration; Kinesiology; Speech Pathology; Surgical; Veterinary) Law including Paralegal Studies Liberal Arts & Communication (Creative Writing; Languages such as English, ASL, Spanish, etc.; Literature; Journalism & Communications; Philosophy; Social Media; Television Broadcasting) Mathematics and Statistics Social & Behavioral Sciences (Anthropology; Archeology; History; Political Science; Psychology; Religious Studies/Theology; Sociology; Social Work) Life Sciences and Physical Sciences (Agriculture; Astronomy; Biology; Chemistry; Environmental Science; Geology; Physics) Undecided Provide your own specific response 			

Provide your own response.



Funding Education	
18. Which of the following sources are you using to fund your education? Select all that apply.	 I received a grant, scholarship, or other assistance. I work to help cover costs of attending school. I took out student loans to cover the cost of attending school. I took out personal loans to cover the cost of attending school. I took out personal loans to cover the cost of attending school. I fund my education with personal or family contributions. I don't know. Other.
Please select all that apply.	 Illinois State Grants (Illinois Monetary Award Program [MAP] or Silas Purnell Illinois Incentive for Access Program [IIAP], Other Illinois State Grant(s)) Federal Grants (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Other Federal Grant(s)) Veteran Grants (Illinois National Guard Grant, Illinois Veteran Grant, GI Bill, Other Veteran Assistance) Scholarship(s) Tuition Waiver(s) Employer-funded Assistance
How many hours per week do you work on average?	 1-10 11-20 21-30 31-40 More than 40 hours
Please describe what other source(s) help fund your	

education.



Demographics		
19. With which race/ethnicity do you identify? Select all that apply.	 American Indian or Alaskan Native American Arab, Middle Eastern, and North African Asian or Asian American Desi American Native Hawaiian or Other Pacific Islander Black or African American Hispanic or Latine Multi-race White Another race or ethnicity not listed here Prefer to not answer 	
Please add race or ethnicity not listed.		
20. To which gender identity do you most identify? Select all that apply.	 Agender Genderqueer or genderfluid Māhū Man Muxe Non-binary Questioning or unsure Two-spirit Woman Additional gender identity not listed Prefer not to answer 	
Gender identity:		
21. Do you identify as any of the following? Select all that apply.	 International Student DACA Part-time student Full-time student First Generation student, defined has having no parent or guardian who completed at least an Associate's degree or higher? Veteran Prefer not to answer 	

