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| 1. **Define your need:**     1. Find selected open resources or replace a whole textbook?    2. Keywords to search for topic, unit, or course    3. Format or medium preference |  |
| 1. **Search:**    1. Try several different sites and different keywords and strategies    2. Keep track of sites you’ve searched and keywords you’ve used    3. Consult Table of Contents of a valued textbook for alternative terms | **Talk with your liaison librarian.** They have experience locating resources and are happy to assist you in finding materials.  For repository lists see:  [CARLI Open Illinois Initiative](https://www.carli.illinois.edu/products-services/collections-management/open-ed-resource-overview)  OER Resources provided at your own institution.  [Open Textbooks pamphlet provided by CARLI](https://www.carli.illinois.edu/sites/files/coll_man/Trifold_Open_textbook_brochure_29January2021.pdf). |
| 1. **Identify & Evaluate:**    1. This stage is perhaps the most different from the process for selecting a traditional textbook. Use these criteria in your selection process: | **Quality**   * Peer review available * Reputation of author and/or institution * Pedagogy   **Appropriateness**   * Accuracy of content * Alignment with course objective or learning outcome * Appropriate reading level (see <https://readable.io/text/>)   **Technical**   * Technical quality (clear visuals, high production value) * Clear licensing declaration (Creative Commons or other) |
| 1. **Adoption:**    1. Who might you consult or inform of your choice to change materials? | **Possible stakeholders or local experts:**   * Department head and faculty who teach the same course * ITS if assistance is needed to load modules into Moodle * Student Success Services in Learning Commons if there are questions about accessibility. |
| 1. **Use:**    1. How will students access this resource? | * Will you post materials to your own Moodle site? * Do students need option to print sections on their own? * Offered for sale as course pack in bookstore? |