OER Finding and Adopting Guide for Instructors: Worksheet

1. Define your need:
  a. Find selected open resources or replace a whole textbook?
  b. Keywords to search for topic, unit, or course
  c. Format or medium preference	

2. Search:
  a. Try several different sites and different keywords and strategies
  b. Keep track of sites you've searched and keywords you've used
  c. Consult Table of Contents of a valued textbook for alternative terms
	Talk with your liaison librarian. They have experience locating resources and are happy to assist you in finding materials.
	
	For repository lists see:
	CARLI Open Illinois Initiative
	
	OER Resources provided at your own institution.
	
	Open Textbooks pamphlet provided by CARLI.

3. Identify & Evaluate:
  a. This stage is perhaps the most different from the process for selecting a traditional textbook. Use these criteria in your selection process:
	Quality
	  □ Peer review available
	  □ Reputation of author and/or institution
	  □ Pedagogy
	Appropriateness
	  □ Accuracy of content
	  □ Alignment with course objective or learning outcome
	  □ Appropriate reading level (see https://readable.io/text/)
	Technical
	  □ Technical quality (clear visuals, high production value)
	  □ Clear licensing declaration (Creative Commons or other)

4. Adoption:
  a. Who might you consult or inform of your choice to change materials?
	Possible stakeholders or local experts:
	  □ Department head and faculty who teach the same course
	  □ ITS if assistance is needed to load modules into Moodle
	  □ Student Success Services in Learning Commons if there are questions about accessibility.

5. Use:
  a. How will students access this resource?
	□ Will you post materials to your own Moodle site?
	  □ Do students need option to print sections on their own?
	  □ Offered for sale as course pack in bookstore?