



**CARLI Building Diversity Graduate Assistantship Opportunity at
Moraine Valley Community College Library**

Located in Chicago's southwest suburb of Palos Hills, IL, Moraine Valley Community College is an award-winning, culturally diverse campus committed to academic excellence. The Moraine Valley District 524 covers 139 square miles which includes a population of about 400,000 people within 26 communities. The college's mission is to educate the whole person in a learning-centered environment, recognizing our responsibilities to one another, to our community, and to the world we share.

MVCC boasts an award-winning library that supports the community college mission to make higher education available to all by providing access and services to the general public as well as students, staff, and faculty. The Moraine Valley Community College Library envisions adaptive responses to evolving information needs, connecting our students with the resources to discover, challenge and create ideas. Our focus is on supporting the curriculum of transfer and vocational programs through collections, instruction, and physical spaces. This work is done collaboratively across all areas of the library, and the library regularly partners with faculty, student services, and other stakeholders on campus.

The Library's mission <https://lib.morainevalley.edu/policies/missionstatement> and strategic priorities <https://lib.morainevalley.edu/policies/stratpriorities2020> provide the direction for the library's work. Highlights of Moraine Valley Library resources and services can be found on our social media channels and via our website: <https://lib.morainevalley.edu/main/home>

The CARLI Building Diversity Graduate Assistantship position at MVCC Library will focus on public service, including reference, instruction, and participation in department and committee meetings. MVCC Library plans to customize this experience to match the GA's areas of interest. The GA will be supported in a focus or project of their choosing, which could include some aspect of the following opportunities:

- Teaching information literacy and digital literacy sessions online and in-person
- Providing reference services
- Creating instructional materials and digital learning objects
- Supporting media production, including technologies such as video and audio production
- Working on marketing and social media campaigns
- Experience with public programming and outreach to the campus community

Work Location:

- Work will be carried out primarily between the hours of 8am and 5pm Monday – Friday.
- This work will be performed 100% onsite at the Moraine Valley Community College Library in Palos Hills, IL
- Free parking is available on campus. MVCC is also roughly 2.5 miles from the Southwest Service (SWS) Metra Line. Additionally, the campus is accessible by PACE bus service <https://www.pacebus.com/>.

The Moraine Valley Library is committed to equity and inclusion and welcomes applicants from a variety of backgrounds and experiences. Our mission is to meet the evolving needs of our community, which includes centering the experiences of people of color, people from diverse socioeconomic backgrounds, people with disabilities, people across the gender spectrum, and individuals who identify as LGBTQ+. We strongly encourage applications from people with these identities or who are members of other marginalized communities. The Moraine Valley Library encourages a work-life balance by prioritizing professional growth and development, while recognizing the many responsibilities all individuals have outside of the workplace.

GA Orientation:

- Introduction to all staff and systems.
- Access and utilization of library accounts & services related to daily activities.
- 1-on-1 meetings with department heads, FT librarians, and key staff in order to build an understanding of each department and how they are interconnected with other departments.
- Participation in monthly department meetings, subcommittee meetings, and college-wide meetings as their schedule allows

GA Mentoring:

The GA will be assigned a full-time faculty librarian as a mentor at the library. The GA will work with their mentor to customize their experience while working at the MVCC Library. The mentor will be available to facilitate collaborations with library faculty and staff in the development and implementation of the GA's focus/project. Check-ins will be established throughout the semester to ensure that the GA is receiving the support and resources they need to be successful and meet their goals. Check-ins will also provide opportunities for reflection and feedback for the GA, mentor, and institution.

GA Professional Development:

- The GA's development will be directed by their interests and projects they choose to pursue at the MVCC Library
- Professional development opportunities provided to all library staff will also be provided to the GA.
- GA will work in professional librarian capacity with the ongoing direct supervision of a professional librarian.