## FAQ Usage

Specific Questions from CARLI libraries:

1. From the Database Activity – Summary report: When you choose the usage period Feb 2016 to Feb 2016 does it give you the full month or is it cutting off the last day of the month. If you want the entire month should you choose Feb 2016 to March 2016?

Selecting Feb 2016 to Feb 2016 gives you usage for the full month of February.

Selecting Feb 2016 to March 2016 will give you two months of usage for February and March.

2. From the Database Activity – Summary report: When you download the statistics, it will sometimes list the same database twice. The searches might have the same number but the FT is sometimes different. What are we supposed to do with that? Are we supposed to add the fulltext and not the searches? Can you explain why this is happening so that we can remember it from month to month?

The usage will need to be added together. This is caused by components of those databases to be searched on their own. In 2016, they have merged those together and you should only see one.

3. From the Database Activity – Summary report: Should we be adding our ebrary stats from Proquest to the ebrary stats we collect from ebrary? If I understand it correctly the ebrary stats from the proquest results would only have searches bc it is always linking back to the ebrary site for the fulltext credit?

I would not recommend adding your ebrary searches with the ProQuest searches since it is sending inbound links to ebrary to bring full text back to the user in ProQuest. In counter reporting, inbound linking to your ebrary content is not counted as a search in ebrary. It will increase your overall searches in ProQuest.

4. From the Database Activity – Summary report: On the Database Activity report how is the database organized? They are not in alphabetical order and sometimes the duplicate title names aren't even together.

They have changed the reports for 2016 reports. They are in alphabetical order. The products that have components will be listed first in alphabetical order and then single products are in alphabetical order at the end of the report.

In 2015 the products with components were listed first and then the single products at the end of the report. They were not in alphabetical order.

5. Is there a way to see a report showing their ebrary PDA selections that haven't been triggered?

Yes, there was a way to retrieve this information. I would recommend contacting the ebrary support team to get the best answer for this relevant to the each customer's unique setup.