



Consortium of  
Academic and Research  
Libraries in Illinois

## **CARLI New Director Institute Agenda**

CARLI Office, Champaign IL

### **May 3, 2017**

- 8:45 Registration - beverages available
- 9:00 Welcome and Introductions  
*Anne Craig, Dennis Krieb, Frances Whaley*
- 9:15 Accreditation and Recognition  
*Dennis Krieb*
- 10:00 College Funding Overview  
*Richard Darga, David Stern*  
**Bring: College revenue sources and percentages; Impact of 1% enrollment change on your institutional budget; College audit report; College financial report to the Board.**
- 11:00 BREAK
- 11:10 Budgeting and Supplemental Resources  
*Richard Darga*  
**Bring: Budget for your department or division.**
- 12:30 LUNCH
- 1:15 Continuous Quality Improvement  
*Spencer Brayton*
- 2:00 Minute to Win It  
*Spencer Brayton, Frances Whaley*
- 3:15 BREAK
- 3:30 Networking in a Digital Environment  
*Spencer Brayton*
- 4:30 PHOTO & BREAK
- 5:30 NETWORKING & DINNER {Wine Room, Biaggi's Ristorante Italiano, 2235 S. Neil Street, Champaign [www.biaggis.com](http://www.biaggis.com)}
- After dinner Lessons learned (optional discussion) {hotel breakfast room}

**May 4, 2017**

- 8:30 Other Duties as Assigned: Leading in Areas You Didn't Expect  
*Lydia Morrow Ruetten, David Stern, Frances Whaley*
- 9:30 Project Management and Strategic Planning  
*David Stern*  
Bring: College mission; College vision; College strategic plan; Department or division strategic plan or goals; List of data from May 3 Continuous Quality Improvement session assignment.
- 10:45 BREAK
- 11:00 Managing People  
*Lydia Morrow Ruetten*
- 12:00 LUNCH
- 12:45 CARLI Overview  
*Anne Craig and CARLI staff*
- 1:45 Leadership in the College, Community, and State  
*Anne Craig, Allen Lanham, Lydia Morrow Ruetten, Dane Ward*
- 2:45 BREAK
- 3:00 How to Walk Your Talk  
*Allen Lanham, Dane Ward*
- 3:30 Reflection  
*Frances Whaley*
- 4:00 Action Plan Creation  
*Frances Whaley*
- 4:25 Wrap-up  
*Margaret Chambers, Frances Whaley*

### **2017 New Directors Institute Planning Task Force**

Frances Whaley, Chair. Illinois Valley Community College

Spencer Brayton, Blackburn College

Anne-Marie Green, Kishwaukee College

Lydia Morrow-Ruetten, Governors State University

David Stern, Saint Xavier University

Anne Craig, Senior Director, CARLI

Margaret Chambers, CARLI

### **Presenters**

Richard Darga, Chicago State University

Dennis Krieb, Lewis & Clark Community College

Allen Lanham, Eastern Illinois University

Dane Ward, Illinois State University

### **Attendees**

Rebecca Caton, Midwestern University

Carolyn Ciesla, Prairie State College

Patricia Genardo, National University of Health Sciences

Jacob Jeremiah, Oakton Community College

Micheal A Kott, Morton College

Shannon Leathers, Kaskaskia College

Paula Martin, McKendree University

Cathy Mayer, Trinity Christian College

Rebecca Miller, Trinity International University

Michelle Nielsen Ott, Methodist College

Ariel Orlov, Adler University

Matt Ostercamp, North Park University

Dorothy Ryan, Lincoln College

Bradley Tolppanen, Eastern Illinois University

Lesley Wolfgang, St. John's College of Nursing