

Kankakee Community College Learning Resource Center
Collection Development Plan FY2009

Purpose: Provide a schedule for subject area reviews which will allow a) removal of incorrect, outdated or worn materials from the collection, b) update to newer editions and c) in-depth addition of materials appropriate to KCC's current curriculum.

Who conducts reviews? Appropriate faculty for the given subject area and LRC staff

How often?: Every year: There will be additions of a few new materials in all subject areas.

Every fifth year: In-depth review of a subject area. The review will remove and add many materials to that area. The review order was originally based on program reviews. Later versions considered logically connected subjects and reviews in related subjects.

What areas? Divisions are based on established areas of KCCs. Subjects are based on course catalogs and then grouped for ease of collection development.

| | FY 2009 (FY04) | FY 2010 (FY05) | FY 2011 (FY06) | FY2012 (FY07) | FY 2008 (FY03) |
|--|--|--|---|---|---|
| Business Division | General Business (H-HG) Computer Sci (QA, TK) | Child Dev (HQ) (now in the Humanities Division) Economics w/Real Estate (HA-HC,HJ) | Paralegal (K's) | Mgmt, Admin Asst (H,HD-HG) Marketing (HF) | Accounting (HF) Career Studies |
| Health Related Divisions | Registered Nursing(RT) Nursing Asst. (RT) | Health for non-medical Students (R's—RA's and RM's especially) | Health (all R's, QM-QR including physical therapy) for nurses | Radiography (RM, TR) Respiratory Ther. (RC) Paramedic/Emergency Svcs. (QR, R, RB, RC) | Medical Lab Tech/ Med Lab Asst/Phlebotomy Nursing, Practical (RB,RC,RG,RJ,RT,RX) |
| Humanities Division | Political Science (J's) Military Hist. (D,U,V) Local/World History (C,D,F) | Music (M's) Literature (PN-PZ) Visual Art (N, TR, TT) English (comp) (P, PE,) | Education (L's) Foreign Lang. (PA-PM) US History (E) Communications (PN) | Geography (G-GE) Philosophy (Bs not BF) Socio/Anthro (Gs, HM, HX) | Psychology (BF) Performing Arts (NA-NX) |
| Math/Science/Engineering Division | Physics & Chemistry (QC, QD, QP) | Biology & Physical (Q, QB, QE-QL) | MicroComputer; programmable logic, CISCO, CIS(QA) | Math (QA) | Engineering (mechanical, CAD, Architect) (T-TG, TS) |
| Technology Division | Machine Tool Technology (TJ) | Auto Tech (TE, TL) Mechanics (TA,TJ) Indust. Equip. | Electricity (TK) Law & Crim. Justice (HE,HV,K's) | Constr. Mgmt (TH) Emergency Mgmt | Air Cond & Refrig (TH, TP) Graphic Arts (desktop pub) Welding (TS) |
| Other areas | Athletics (GV), Library (Y-Z), Juvenile Books | Parenting | General Reference Ag/Forestry (S,TP,TX) | Adult Ed & Literacy | Disability Services & remedial |

Communications includes speech and inter personal communications

Career Studies includes books on job hunting, resumes, trends in the job market and career specific books.

Electricity includes industrial electrical technology and alternative sources of energy.

Emergency Services includes disaster recovery & Hazardous Materials

Faculty Development is in the Instructional Technology & Alternative Delivery Budget

Foreign Language includes French, Spanish, and general reference tools.

Humanities is covered through sociology, anthropology

Mechanics includes Industrial Machinery Maintenance

Performing Arts includes Theatre, dance, opera, etc.

Philosophy includes religion

Special populations includes academic skills includes reading, writing, math and study skills ; developmental education. Has been renamed to Disability Services

Last Update: July 2008

Established: July 1, 2001

Kankakee Community College

Statistics and Resources Related to Weeding

Queries used:

From CARLI via ftp:

- Annual report – Coll_Stat_8 – database record count
- Monthly report – deleted_items, deleted_mfhd and deleted_bibs

From Access run as needed:

- Standard Report - Bibs by Decade and Country (modified to remove country)
- SQL for shared uncirculated items report – developed by CARLI

```
SELECT LOCATION.LOCATION_NAME, MFHD_MASTER.DISPLAY_CALL_NO,
MFHD_ITEM.ITEM_ENUM, ITEM_BARCODE.ITEM_BARCODE, BIB_TEXT.TITLE_BRIEF,
BIB_TEXT.PUBLISHER_DATE
FROM (((((ITEM INNER JOIN MFHD_ITEM ON ITEM.ITEM_ID = MFHD_ITEM.ITEM_ID)
INNER JOIN MFHD_MASTER ON MFHD_ITEM.MFHD_ID = MFHD_MASTER.MFHD_ID) INNER
JOIN BIB_MFHD ON MFHD_MASTER.MFHD_ID = BIB_MFHD.MFHD_ID) INNER JOIN BIB_TEXT
ON BIB_MFHD.BIB_ID = BIB_TEXT.BIB_ID) INNER JOIN LOCATION ON
MFHD_MASTER.LOCATION_ID = LOCATION.LOCATION_ID) INNER JOIN ITEM_BARCODE ON
ITEM.ITEM_ID = ITEM_BARCODE.ITEM_ID
WHERE (((BIB_TEXT.PUBLISHER_DATE)<"1980") AND
((ITEM.HISTORICAL_CHARGES)="0") AND ((ITEM.HISTORICAL_BROWSES)="0"))
ORDER BY LOCATION.LOCATION_NAME, MFHD_MASTER.DISPLAY_CALL_NO;
```

Note: "WHERE (((BIB_TEXT.PUBLISHER_DATE)<"1980") AND" added during collection development for deselection purposes.

Collection (Titles) by Decade

| | Fall 2001 | Fall 2006 | Fall 2008 |
|-----------|-----------|-----------|-----------|
| Pre-1970s | 34% | 22% | 19% |
| 1970s | 21% | 16% | 14% |
| 1980s | 31% | 26% | 24% |
| 1990s | 18% | 22% | 22% |
| 2000s | <1% | 14% | 21% |

(Percentages are rounded)

Collection by Items

| | Fall 2001 | Fall 2006 | Fall 2008 |
|---|-----------|-----------|-----------|
| % of Collection which has circulated (ever) | 40% | 66% | 70% |
| Total Items | 47,876 | 47,628 | 46,741 |
| Total Items Uncirculated | 28,456 | 15,718 | 14,341 |

20,000+ items weeded between FY2002 and FY2008

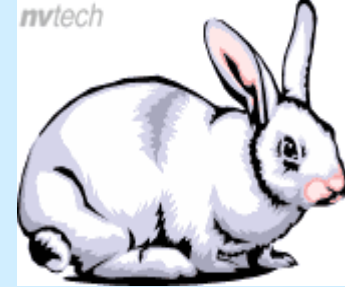
Weeding @ Kankakee Community College (aka Dust Bunnies Beware!)

Donna Smith

October 13, 2008

CARLI Fall Forum:

The New Paradigm of Weeding



- Automated since 198?
- 47,856 Total items
- 28,456 Uncirculated items
- 60% had never circulated in an automated system
- Shelf limit of 50,000 give or take

In the beginning - Jan 2001



- Pre 1970s – 34%
- 1970s – 21%
- 1980s – 31%
- 1990s – 18%
- 2000 – < 1%

An 'aged' collection - 2001

- KCC Catalog
- KCC organization chart
- One year's worth of course schedules
- Illinois Community College Board (ICCB)
Program Review Schedule
- A calculator

Tools of the school

- Voyager reports
 - Bibs Published by Date and Country
 - New bib count (with date range)
 - Item count by location and type
- Developed “Uncirculated Items” report
 - Look for items with no circulation or browse history
 - Annually, add checks of publication date and call number for collection reviews

Voyager Tools

- See FY2009 Collection Development Plan
- Areas based on academic divisions from the organization chart
- Subject based on the course catalogs
- All subjects get new materials every year
- 13 subjects get ‘special attention’ via funds and collection reviews.

5-Year Collection Development Plan

- Discussed plan with all division directors
- Presented at Division meetings
- Used the plan and division support to increase FY2002 materials budget by 25%
- Per Bowker Annual 2001
 - Reference materials: \$200 per item
 - All other books: \$40 per item

The Dusty Highway

AKA the Division Director Road Show

- Letters to Division Director's announcing 13 review areas
- Reviewed 1-2 areas per month starting in mid-September
- Letters to Instructor's for the area
 - Instructors based on full-time first
 - Division Director's recommendations
- Uncirculated item report used to pull items

Each Year - Preparing to Clean

- **Uncirculated Item Report (1st 5 years)**
 - No historical charges
 - No historical browses
 - Published before 1970 (1980 for health)
 - Not part of a multi-volume set
 - For Library of Congress call letters associated with the subject
 - For all locations in the LRC



Attacking the dust bunnies

- Materials pulled to a quiet review area
- Bookmark in each item
- ½ hour with each faculty in the library
- Meet at review area; review initial items together
- Gather course syllabi
- In return, they received lists of positively reviewed titles in their area based on their syllabi

Bribery at its best



- **Bookmark in each book**

- Library side –reasons and de-selection checklist
- Faculty side - disposition

As items pulled

- Faculty marks recommendation
 - Update, return to circ, store for 1 or 2 years, discard immediately
- Turns book down on shelf
- Student workers distribute based on book mark suggestions
- Non-marked items go to storage for 2 years

How do faculty review?

- Checked for last copy in Illinois & CARLI
- Checked in OCLC and delete holding if needed
- Deleted in Voyager
 - No circulation on these items so no impact to circulation counts.
- KCC markings removed
- Donated to KCC Foundation

All those weeded titles

- Thank you letters sent
- Follow-up surveys were positive
- Equal spending for all areas being reviewed didn't work.
 - Technology division didn't use LRC as much
 - Allied Health materials were much more expensive

Evaluation & change

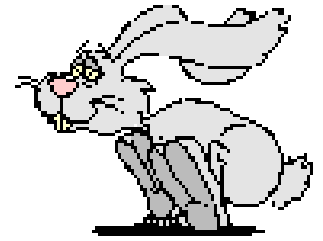
LSTA for collection analysis - determined
collecting level needs (1A vs 3B)

- Combined similar subjects like
Anthropology & Sociology
- Send email of pulled titles to faculty
- Varied budget based on collecting
levels and cost of materials

5 years of revisions

- Did NOT begin in September
- Based on faculty discussions, switched print funds from Science & Tech towards EBSCOhost Academic Premier
- Put additional funds towards Nursing – Doody’s recommended titles

More revisions



- Pre 1970s – 19% (from 34%)
- 1970s – 14% (from 20%)
- 1980s – 24% (from 29%)
- 1990s – 22% (from 16%)
- 2000s – 21% (from <1%)

More balanced - 2008

- 20,000+ items weeded in seven years
- 22,000+ items were reviewed
- Net change in collection:
 - 2008 – 46,741 items – 70% of collection circulated
 - 2001 – 47,876 items – 40% of collection circulated
- 63/86 subjects had faculty input FY02-FY08
- Next round: start measuring % of collection circulated within a 5-year period or within 5 years of cataloging

Since Fall 2001

- Easier to justify materials budget
 - 30% increase over 6 years
- Promotes good relations with faculty
- Consciously collects in all areas of the collection over 5 years
 - Does not ensure depth within subject.
 - First five years are very U.S. centric
- Removes very old materials
- Highlights newer materials
- Promotes LRC use & Information Literacy
- Cleans the dust-bunnies off the shelves



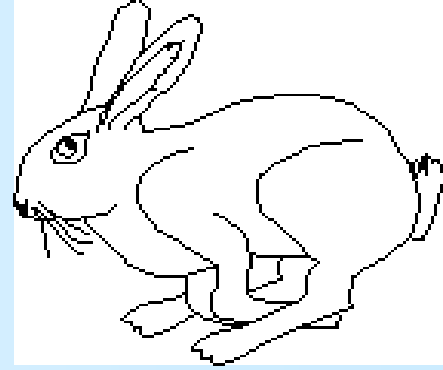
Pluses of the plan

- LRC staff time
 - ID materials for review
 - Minimal time with Voyager reports
 - Pull materials
 - Process discarded items
 - Meet with faculty
 - Create lists of positively reviewed items
 - Paperwork - letters, surveys, selection lists, syllabi



Minuses of the plan

Questions?



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