

## **Location changer**

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### *Capabilities*

1. Change permanent or temporary location
2. Change permanent or temporary item type
3. Change 852 subfield \$k
4. Add or remove item statuses
5. Change media type
6. Suppress/unsuppress records
7. Delete records

### *Operating modes*

1. Record-by-record: change one record at a time. Example: transfer each of the items on the booktruck from reference to main stacks.
2. Big batches: change all records that have a common set of characteristics; characteristics can be combined. Characteristics are everything that can be changed (permanent type, item status, etc.) plus record type/bib level codes, copy number and call numbers. Example: transfer serials in a given location that bear LC classification numbers within a given range, and clear any temporary location.

Program can work with:

1. Individual item records
2. All item records on a given holdings record (starting from item or hold)
3. All item records on all holdings records on a given bib record (starting from item, hold or bib)

You can save a configuration to perform some task (either record-by-record or big batches) for later use; such a configuration is a “profile.”

You can run one or more profiles for “big batch” changes as an unattended job.

For I-Share libraries, “big batch” profiles are executed after 10:00 p.m.

## Define a record-by-record change

**Location-and-whatever changer** [X]

Exit Undo Options

**Record by record** | Big batches | Profiles

Change location to

Change PERM location to: (no change) [v]

Change TEMP location to: (no change) [v]

Change item type to

Change PERM item type to: (no change) [v]

Change TEMP item type to: (no change) [v]

852 subfield \$k [ \$k ]

Kind of work to do

Do this work for all items on all holdings records

Do this work for all items on this one holdings record

Do this work for only this one item record

Show all items before changing

DELETE, not change items

Delete empty holdings

Delete empty bibs

Suppress holdings

Un-suppress holdings

Don't change bib

Change item status to

Remove these statuses

Add these statuses

Delete existing statuses and reset to

Leave status alone

At Bindery  
Cataloging Review  
Circulation Review  
Damaged  
In Process

Move call number to \$x

0 selected [ Clear ]

Change media type to: (no change) [v]

Number of record to change: [ ]

[ Fetch barcode ] [ Fetch hold # ] [ Reset ] [ Save ]

[ Fetch item # ] [ Fetch bib # ] [ Use record in Vger window ] [ Save as ... ]

## Define a 'big batch' change. Part 1: Which records will be changed?

The screenshot shows a software window titled "Location-and-whatever changer" with a menu bar containing "Exit", "Undo", and "Options". The window is divided into three main sections: "Record by record", "Big batches" (which is selected and highlighted with a dashed border), and "Profiles".

Under the "Big batches" section, there are three sub-sections: "Records to change", "Change to", and "Profiles".

The "Records to change" section contains several selection options:

- Select by location:** Includes "ITEM location" (with a checked "Item loc." checkbox) and "Item TEMP location". Both have dropdown menus currently set to "(ignore)".
- Select by item type:** Includes "PERM type:" and "TEMP type:", both with dropdown menus set to "(ignore)".
- 852 subfield \$k:** A text input field with a "\$k" button next to it.
- Select by bib record type:** A list box containing "Book aa", "Book ac", "Book ad", "Book am", "Book ta", "Book tc", "Book td", and "Book ti". Below the list is "0 selected" and a "Clear" button.
- Select by item status:** A list box containing "At Bindery", "Cataloging Review", "Circulation Review", "Damaged", "In Process", "In Transit", "Lost-Library Applied", and "Missing". Below the list is "0 selected" and a "Clear" button.
- Select by call number:** Includes checkboxes for "LC", "SuDocs", "Other", "Dewey", and "NLM", along with "From:" and "To:" text input fields. A "Clear" button is located below the checkboxes.
- Copy #:** A text input field with instructions: "Change only records with this explicit copy number. To change only records with copy number zero, or no copy number at all, use '0' or an alphabetic character."

At the bottom of the "Records to change" section, there is a text field labeled "Records to be changed are defined in this file:" with a "Browse ..." button. Below this are radio buttons for "MARC" (selected), "Barcodes", "Bib numbers", "Holding numbers", and "Item numbers".

On the right side of the window, there are several buttons: "Reset", "Save", "Go do this", "Save as ...", and "Preview".

## Define a 'big batch' change. Part 2: How will the records be changed?

**Location-and-whatever changer** [X]

Exit Undo Options

**Record by record** | **Big batches** | Profiles

**Records to change** | **Change to**

**Change location to**  
Change PERM location to: (no change) [v]  
Change TEMP location to: (no change) [v]

**Change item type to**  
Change PERM item type to: (no change) [v]  
Change TEMP item type to: (no change) [v]

852 subfield \$k [ \$k ]

**Kind of work to do**

- Do this work for all items on all holdings records
- Do this work for all items on this one holdings record
- Do this work for only this one item record

DELETE, not change items  
 Delete empty holdings  
 Delete empty bibs

Suppress holdings  
 Un-suppress holdings  
 Don't change bib

**Change item status to**

- Remove these statuses
- Add these statuses
- Delete existing statuses and reset to
- Leave status alone

At Bindery  
Cataloging Review  
Circulation Review  
Damaged  
In Process

Move call number to \$x

0 selected [ Clear ]

**Change media type to**  
(no change) [v]

Supplementary validation file for holdings records [ Browse ... ]

Stop work when first problem encountered

[ Reset ] [ Save ]  
[ Go do this ] [ Save as ... ]  
[ Preview ]

## Save a definition for later use

