Status of Work Requests & Questions Awaiting Resolution

You may use this chart to keep track of work requests and other questions & problems that are in the process of being resolved. Note: if you use Work Request Online, you can look at the list of work requests submitted by your library, so you may want to use this chart only for other questions and concerns.

Date	Problem/Request/Question	How/To Whom Submitted?	RT or WRO Tracking Number	Notes	✓