

MEMBERSHIP APPLICATION QUESTIONNAIRE

The members of the Consortium of Academic and Research Libraries in Illinois serve primarily the students, faculty and staffs of degree granting academic institutions. CARLI comprises public and private schools, with two-year, four-year, and specialized programs of instruction. Any institution that is incorporated in the state of Illinois, is recognized by the Illinois Board of Higher Education, and is a member of ILLINET is eligible for CARLI membership upon submission of a signed CARLI Membership Agreement (<http://www.carli.illinois.edu/uploads/File/0605memagree.pdf>).

Libraries that serve non-academic institutions that have a primarily educational and research mission may also be accepted for membership by action of the CARLI Board of Directors. Such institutions include museums, historical societies, and private research libraries. To facilitate consideration of your request for membership, please complete the following questionnaire as completely as possible. Additional supporting documentation may be submitted by the applicant and/or may be requested by CARLI, as appropriate.

Please tell us some things about the library and its current operations:

Provide the complete name of the applicant institution, the name of the library, and the full mailing address of the library.

Pritzker Military Library
610 N. Fairbanks Court, 2nd floor
Chicago, IL 60611-4898

Provide the following URL's:

Parent Institution homepage: not applicable
Library homepage: <http://www.pritzkermilitarylibrary.org>

State the educational, research and/or service mission of the library's parent organization.

Not applicable

Indicate the primary mission of the library within the parent institution.

The Mission of the Pritzker Military Library is to acquire and maintain an accessible collection of materials and develop appropriate programs focusing on the Citizen Soldier in the preservation of democracy.

Describe the primary user population of the library. Include the number of individuals currently authorized to borrow materials from the library's circulating collection. Indicate how library patron records are created and managed.

See narrative description in membership by petition for primary user population description.

As of March 31, 2008, the Library had 404 Associate, Household, and Presidential Members with borrowing privileges.

Provide the name, e-mail address and phone number of the director of the library. Indicate the total number (FTE) of professional and support staff in the library. Include the URL of the library's staff list, if one exists. Is the library willing and able to encourage and support staff to participate actively in the work of CARLI committees, task forces and working groups? Provide examples of the library's current support for its staff's participation in consortial and professional activities.

Ryan Yantis, Executive Director, execdirector@pritzkermilitarylibrary.net, 312-587-0234

Total number of professional and support staff: 12

Link to staff directory:

<http://www.pritzkermilitarylibrary.org/visitorinformation/contactinformation.jsp>

The Library is willing and able to encourage and support staff to participate in the work of CARLI committees, task forces and working groups, when it doesn't interfere with their other responsibilities.

The staff have a wide range of professional activities. For example, Theresa A. R. Embrey, Senior Librarian, has been active in the activities of the Metropolitan Library System (MLS) and the Illinois OCLC Users Group (IOUG). Her professional memberships currently

include the American Historical Association, the American Library Association, the Illinois Library Association, the Caxton Club of Chicago, and The Churchill Centre. Leighton Shell, Digital Collections Librarian, is active in the American Library Association and the Illinois Library Association. Other staff members have similar involvements in professional national, state, and local organizations.

How many hours per week is the library open? Indicate the general weekly schedule for the library.

40 hours per week (Monday-Friday, 8:30 a.m. to 4:30 p.m.)

Do you allow the public to walk in and use library resources? If not, explain the process for gaining access to the library and its resources.

Yes.

Indicate the total size of the library collection, differentiating among monographs, current print serial subscriptions, and electronic resources subscriptions. How many volumes were added to the collection in the last year? Describe any particular collection subject strengths or special collections, including digital or image collections and archival collections held by the library.

See narrative description in membership by petition for collection size and strengths.

Monograph volumes added to the collection in 2007: 6,565 volumes.

How much of the collection circulates freely? How many resource sharing/inter-library loan transactions did the library complete last year? Do you conduct inter-library loans primarily with other Illinois libraries, and if so, list some of your most active resource sharing partners.

Approximately 2/3 of the collection circulates without restrictions.

2007 Circulation and interlibrary loan statistics

Total circulation (including renewals)	782
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Total books and audiovisual materials loaned in-state	133
Total books and audiovisual materials loaned out-of-state	293
ILLs -- articles, borrowed	19
ILLs -- books and videos, borrowed	87
Total Interlibrary loans	532

For a small research library, these are very strong statistics. The Library staff expects in-state loans to increase once the Library is a member of CARLI and a recipient of ILDS services.

Do you maintain a standalone integrated library management system? If so, who is the vendor of the system? Does the library acquire, maintain and manage the hardware on which the ILS runs? If the library does not operate its own ILS, what type of system is being used (example: regional library system LLSAP)?

The Library maintains a standalone integrated library management system. The vendor is SirsiDynix. The equipment is acquired, maintained, and managed by the Library.

Please tell us about your interest in joining CARLI:

Which level of membership are you seeking?

Governing

Associate

Basic

Which CARLI programs and services will be of the most value to your library?

- | | |
|---|--|
| <input type="checkbox"/> I-Share participation | <input type="checkbox"/> Subsidized e-resources |
| <input type="checkbox"/> Database brokering program | <input type="checkbox"/> CARLI Digital Collections (Contentdm) |
| <input checked="" type="checkbox"/> Digitization grants | <input type="checkbox"/> Collection enhancement awards |
| <input checked="" type="checkbox"/> ILDS | <input type="checkbox"/> Educational/training opportunities |
| <input type="checkbox"/> SFX | <input type="checkbox"/> WebFeat |
| <input type="checkbox"/> Other (please specify below) | |

Describe what you believe you can contribute to CARLI to make it a better organization and a stronger statewide resource.

See narrative description in membership by petition.

What are the principal things CARLI can provide to assist you in better serving your patrons and accomplishing your library's core mission?

CARLI can assist the Pritzker Military Library to better serve our patrons and accomplish the Library's core mission by providing and advocating for accessibility to other research collections and other resources across the state.