

## MEMBERSHIP QUESTIONNAIRE AND APPLICATION

The members of the Consortium of Academic and Research Libraries in Illinois serve primarily the students, faculty and staffs of degree granting academic institutions. CARLI comprises public and private schools, with two-year, four-year, and specialized programs of instruction. Any institution that:

- is incorporated in the state of Illinois,
- is recognized by the Illinois Board of Higher Education,
- and is a member of ILLINET through one of the regional library systems

is eligible for CARLI membership upon submission of a signed CARLI Membership Agreement (<http://www.carli.illinois.edu/uploads/File/0605memagree.pdf>).

Libraries that serve non-academic institutions that have an educational and research mission may also be accepted for membership by action of the CARLI Board of Directors. Such institutions include museums, historical societies, and private research libraries.

To facilitate consideration of your request for membership, please complete the following questionnaire as completely as possible. Additional supporting documentation may be submitted by the applicant and/or may be requested by CARLI, as appropriate.

Please tell us some things about the library and its current operations:

Provide the complete name of the applicant institution, the name of the library, and the full mailing address of the library.

Provide the following URL's:

Parent Institution homepage:

Library homepage:

State the educational, research and/or service mission of the library's parent organization.

Indicate the primary mission of the library within the institution.

Describe the primary user population of the library. Include the number of individuals currently authorized to borrow materials from the library's circulating collection. Indicate how library patron records are created and managed.

Provide the name, e-mail address and phone number of the director of the library. Indicate the total number (FTE) of professional and support staff in the library. Include the URL of the library's staff list, if one exists.

How many hours per week is the library open? Indicate the general weekly schedule for the library.

Do you allow the public to walk in and use library resources? If not, explain the process for gaining access to the library and its resources.

Indicate the total size of the library collection, differentiating among monographs, current print serial subscriptions, and electronic resources subscriptions. How many volumes were added to the collection in the last year? Describe any particular collection subject strengths or special collections, including digital or image collections and archival collections held by the library.

How much of the collection circulates freely?

How many resource sharing/inter-library loan transactions did the library complete last year? Do you conduct inter-library loans primarily with other Illinois libraries, and if so, list some of your most active resource sharing partners (both borrowing and lending).

Do you maintain a standalone integrated library management system? If so, who is the vendor of the system? If the library does not operate its own ILS, what type of system is being used (example: regional library system LLSAP)?

Please tell us about your interest in joining CARLI:

Which level of membership are you seeking?

\_\_\_ Governing

\_\_\_ Associate

\_\_\_ Basic

Which CARLI programs and services will be of the most value to your library?

- |   |  |
|---|--|
| <input type="checkbox"/> I-Share participation        | <input type="checkbox"/> Subsidized e-resources                |
| <input type="checkbox"/> Database brokering program   | <input type="checkbox"/> CARLI Digital Collections (Contentdm) |
| <input type="checkbox"/> Digitization grants          | <input type="checkbox"/> Collection enhancement awards         |
| <input type="checkbox"/> ILDS                         | <input type="checkbox"/> Educational/training opportunities    |
| <input type="checkbox"/> SFX                          | <input type="checkbox"/> WebFeat                               |
| <input type="checkbox"/> Other (please specify below) |  |

Describe what you believe you can contribute to CARLI to make it a better organization and a stronger statewide resource.

What are the principal things CARLI can provide to assist you in better serving your patrons and accomplishing your library's core mission?